



Government of India
Ministry of Railways

Quotation Document for the work of
Making of Wooden packing box with hinge support to the top for Instrumented
Measuring Wheelsets

Testing Directorate
Manak Nagar, Lucknow

ESTIMATED COST OF WORK: 2,82,000/- (Inclusive of GST@18%)

WORKS OPEN QUOTATION NO.: TST-3/GL/Augmentation of RS/T&D (Pt. File),
Dated: 13.07.2020

Quotation to be submitted on or before **30.07.2020 at 15:00 hrs.**
Quotation to be opened on **30.07.2020 at 15.30 hrs.**

No. of pages including cover: 07 (Seven)

Testing Directorate
RESEARCH DESIGNS & STANDARDS ORGANISATION

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Part-I

1. GENERAL TERMS & CONDITIONS

- 1.1** The quotations shall be addressed to Executive Director (Testing), R.D.S.O., Manak Nagar, Lucknow-226011, in a sealed cover & marked "**Offer for Works Quotation No. TST-3/GL/Augmentation of RS/T&D (Pt. File) Dated: 13.07.2020.**"
- 1.2** The quotation can be sent by registered post with acknowledgement due. The RDSO administration does not take any responsibility on account of delay, loss or misdelivery of the quotation documents sent by post.
- 1.3** Quotations can also be submitted in the office of Director Testing /HQ, Air Brake Lab, Testing Directorate, R.D.S.O., Manak Nagar, Lucknow till the closing date and time.
- 1.4** Telegraphic bids will not be accepted under any circumstances.
- 1.5** R.D.S.O. will not be responsible for the loss of documents/delay in postal transit.
- 1.6** The contract for making/preparation time for wooden boxes with hinge support will be **for a period of 08 months from the date of signing the contract agreement** and contract period with warranty will be of minimum 02 years and may be extended to a further period as per GCC clauses if mutually agreed by both the parties, on the same terms and conditions.

1.7 PERFORMANCE GUARANTEE & SECURITY DEPOSIT:

- (a) The successful bidder should give a **Performance Guarantee (PG) amounting to 05% of the contract value & security deposit amounting to 05% of contract value in any** of the following forms:
- (i) A deposit of Cash.
 - (ii) Irrevocable Bank Guarantee
 - (iii) Government Securities including State Loan Bonds at 5% below the market value.
 - (iv) Deposit Receipts, Pay Orders, Demand Drafts and Guarantee Bonds. These forms of Performance Guarantee could be either of the State Bank of India or of any of the Nationalized Banks.
 - (v) Guarantee Bonds executed or Deposits Receipts tendered by all Scheduled Banks.
 - (vi) Deposit in the Post Office Saving Bank.
 - (vii) Deposit in the National Savings Certificates.
 - (viii) Twelve years National Defence Certificates.
 - (ix) Ten years Defence Deposits.
 - (x) National Defence Bonds and
 - (xi) Unit Trust Certificates at 5% below market value or at the face value whichever is less. Also, FDR in favour of FA&CAO (free from any encumbrance) may be accepted.
- (b) **Performance Guarantee:** The successful bidder shall have to submit a Performance Guarantee (PG) within 21 (Twenty one) days from the date of issue of Letter of Acceptance (LOA). Extension of time for submission of PG beyond 21 (Twenty one) days and upto 60 days from the date of issue of LOA may be given by the Authority who is competent to sign the contract agreement. However, a penal interest of 12% per annum shall be charged for the delay beyond 21(Twenty one) days, i.e. from 22nd day after the date of issue of LOA. Further, if the 60th day happens to be a declared holiday in the concerned office of the Railway, submission of PG can be accepted on the next working day. In all other cases, if the Contractor fails to submit the requisite PG even after 60 days from the date of issue of LOA, the contract is liable to be terminated. All terms and conditions are as per GCC works para16.(4).

- (c) **Security Deposit:** The Earnest Money deposited by the Contractor with his tender will be retained by the Railways as part of security for the due and faithful fulfillment of the contract by the Contractor. The Security Deposit shall be 5% of the contract value. Security Deposit may be deposited by the Contractor before release of first on account bill in cash or Term Deposit Receipt issued from Scheduled Bank, or may be recovered at the rate of 10% of the bill amount till the full Security Deposit is recovered. Provided also that in case of defaulting Contractor, the Railway may retain any amount due for payment to the Contractor on the pending "on account bills" so that the amounts so retained (including amount guaranteed through Performance Guarantee) may not exceed 10% of the total value of the contract.

Refund of Security Deposit will be done as per GCC works para16.(2)(i)

The Performance Bank Guarantee & Security deposit will be released without interest only after deposit of Warranty Bank Guarantee.

All terms and conditions are as per GCC works para16.(1).

Decision of competent authority to sign the contract agreement would be final in case of any dispute. All other terms and conditions shall be applicable as per GCC works.

- 1.8** Deduction of Income Tax as per provisions of Section 194-C of the Income Tax Act 1961 shall be made for sum paid for carrying out the work under this contract.
- 1.9** The Quotations, when submitted, shall not constitute an agreement and the contractor shall have no cause of action or claim against the R.D.S.O. for rejection of his offer. The RDSO shall always be at liberty to reject or accept the offer at the own discretion and any such action will not be called into question and the contractor shall have no claims in that regard against R.D.S.O.
- 1.10** Acceptance of quotation shall be communicated by FAX/ Telex /Telegram /Express Letter or a formal letter of Acceptance of quotation. When acceptance is communicated by FAX/ Telex/ Telegram/ Express Letters, the formal letter of acceptance will be sent to the quotationer as soon as possible. But the FAX/ Telex/ Telegram or express letter should be deemed to conclude the contract.
- 1.11** The **contractor shall quote his rate on the Form-1 attached** with the Quotation document. Rates given in the schedule of rates shall consist the sum of Rs. **Two Lakhs Eighty Two Thousand only** that shall include the cost of all the labours, taxes, transportation, teak wood/Hard wood or better quality ,steel, art of work, tools and plants etc. required for proper completion of the job detailed in Scope Of Work under Part-II "Special Conditions of Contract".
- 1.12** The contractor before quoting may inspect the Instrumented measuring wheelsets in old FTL of Testing Directorate of RDSO Lucknow.
- 1.13** **Termination of the contract:** RDSO Administration shall have the rights to terminate the contract any time without assigning any reason during the currency by giving one-month notice to the contractor in writing.
- 1.14** GCC works of Railway will be applicable. In case of any contradiction in the general conditions with the special conditions of contract, the special conditions shall prevail.

SPECIAL CONDITIONS OF THE CONTRACT**2.0 General**

- The intending quotationers are advised to study the General Conditions of Contract of services Regulations and Instructions and standard forms of contract (GCC Service 2018) as corrected from time to time and as mentioned in the special conditions of the contract and make themselves conversant with their contents, as these shall govern this contract and shall form an integral part thereof, save and except where these are repugnant to the terms and conditions brought out in the quotation documents.
- The special conditions of contract are in addition to the General condition of contract for works. In case of any conflict in clauses of SCC & GCC, The SCC shall prevail.

2.2. Scope of the Work:-

Making of wooden packing box for Instrumented Measuring wheels is for safe transportation of different types of Instrumented Measuring Wheelsets. These wheelsets will be transported frequently for field trials from RDSO to sites across Indian Railways where trials will be carried out. IMWs are equipped with sensitive equipments which may get damaged from man handling.

- (A) Type of wood for box should be Teak wood /Hard Wood or any other better quality wood that can bear wheelset and box load of minimum 2000kg.
- (B) Whole box should be made with wood & strong hinge support, which's dimension will be of approx. 3000mm x 1150mm x 1150mm (Length X Breath X Height).
- (C) Upper and lower part of Box should be equipped with hinge/clamp, for lifting it by crane or lifter for transportation.
- (D) Clamp support should be available according to telemetry system for stability and safety of wheelsets while transportation.
- (E) Wooden pieces used in base should be approx. 1150mm x 101mm x 101mm (Length x breadth x width).
- (F) Thickness of wood used in sides and to the top should be approximate 35mm.
- (G) Corners edges of box should be strengthened with proper steel members.
- (H) Surface finish of box should be good quality & wood should be treated with anti-termide.
- (I) Opening and closing arrangement with locking system of boxes should be at top portion & one side of long portion of the box.
- (J) Base of box should be equipped with rubber grip for shock absorption.
- (K) Boxes should be painted with primer & in two colours i.e. 02 coat of green colour & 02 coat of yellow colour for safety from sunlight and rain.

General Information:-

- Warranty of boxes shall be of 02 years. Under warranty maintenance shall cover to maintain the boxes from loosening at hinge/clamp by replacing or tightening of Nut-Bolt, replacing rotten/broken wood with new wood etc.
- Actual Boxes dimension may increase or decrease depending upon actual wheelsets & telemetry systems dimensions.
- Vendor should visit Testing Directorate/RDSO before finalization of Tender.

2.3 Payment terms:-
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Payment shall be made on per box basis, after satisfactory making/completion of Wooden box for transportation of IMW. Inspection of the box shall be done by consignee or his authorized representative after receipt of the prepared box at Testing Directorate. Bills for prepared box shall be submitted to RDSO Office/Testing Directorate for verification and payment. The bills will be verified and forwarded to the accounts for payments, after deducting taxes in vogue from the bills if any. The contractor shall mention name of the work and reference of agreement in the bills as well as name of bank, branch, a/c no., bank code no. and PAN on the bills. The contractor, who has signed the contract, should sign the bills. The Income Tax will be deducted from your bill as per extant rule however Service Tax (if any) will be paid by you to the Government of India (Service Tax Department).

2.4 Warranty Bank Guarantee: After successful completion of work, firm/successful bidder has to submit Warranty Bank Guarantee of amounting 10% of contract value for a period of 2years & validity of warranty document will be of 2 years + 60 days. Warranty bank guarantee shall be released after completion of warranty period i.e. 02 years.

2.5 Penalties:-

- 2.5.1 In case of any miss-happening/ accident to person/wooden packing box, the liability lies on the Contractor and no liability will lie on the Research Designs & Standards Organization, Ministry of Railways during the currency of the contract.
- 2.5.2 In case the firm fails to return back the Repaired/ serviced wooden box within the stipulated time i.e. 20 working days from the date of collecting wooden box for repairing/maintenance. A penalty of Rs. 500/- per day (Rs. Five Hundred only) will be levied on the firm for the delay. The amount will be recovered from the Bills.
- 2.5.3 The firm will have to inspect in every 06 months and in case of non-compliance of this, penalty may impose.
- 2.5.4 In case of the wooden packing box taken by the firm for repairing/maintenance gets damaged/ lost, the firm will pay the actual cost of the wooden packing box with all the taxes.

2.4 ILLEGAL GRATIFICATION:

Any bribe, commission, gift or advantage given, promised or offered by or on behalf of the contractor or his partner, agent or servant or anyone on his or on their behalf to any officer or employee of the Railway or to any person on his or their behalf in relation to the obtaining or the executive of this any other contract with the RDSO shall in addition to any criminal liability which he may incur subject the contractor to the payment of any loss or damage resulting from such rescission and the RDSO shall be entitled to deduct the amounts so payable from any moneys due to the contractor under the contract or any other contract with the RDSO. The contractor shall not lend or borrow from or have or enter into any monetary dealings or transactions either directly or indirectly with any employee of RDSO and if he shall do so the RDSO shall entitle forthwith to rescind the contract the all other contracts with the RDSO. Any question or dispute as to the submission of any offence or compensation payable to the RDSO under this clause shall be settled by the Director General of the RDSO in such a manner as he shall consider fit and sufficient and his decision shall be final

TERMS & CONDITIONS:

- In case of any other dispute of any kind and in any respect, whatsoever the decision of the **Executive Director/Testing/RDSO Lucknow** shall be final the authority for final decision to resolve the issues.
- The Firm will be responsible to ensure timely collection & return back after completion of work on firm responsibility.
- RDSO administration shall reserve the right to terminate the contract at any time without assigning any reasons.

SCHEDULE OF RATES

Name of work: Making of Wooden packing box with hinge support to the top for different types of Instrumented Measuring Wheelsets.

Estimated Cost of The Work :Rs.2,82,000.00(Rs. Two Lakhs Eighty two thousand only)
Completion Period : 08 months from issuing of work order.

S. No.	Description	Qty.	Unit price including all taxes	Total Amount (Rs.) (In Figures)
1.	Making of Wooden packing box with hinge support to the top for different types of Instrumented Measuring Wheelsets. (Work shall include the cost of all the labours, taxes, transportation, teak wood/Hard wood or better quality, steel, art of work, tools and plants etc. required for proper completion of the job or as per scope of work.)	12		
Total amount to be quoted inclusive of all Expenses & taxes (In figure)				
Total amount to be quoted inclusive of all Expenses & taxes(In Words)				

Note:

1. The rates quoted should be inclusive of all taxes and discount (if any). The offers wherever rates are not quoted in this manner are liable to be summarily rejected.
2. Rate to be quoted for above works should be in figures and words. In case of any difference in the rates quoted in figures and words the rates quoted in words only will be considered as correct. Rate quoted is inclusive of all taxes.
3. We RDSO reserves the right to reject all or any of the offers received without assigning any reason and that it also reserves the right to accept more than one offer.
4. We agree that in the event of any doubt or dispute about the "Making of Wooden packing box with hinge support to the top for different types of Instrumented Measuring Wheels." Including the rates charges, we shall abide by the decision of the Exe. Director/Testing, Lucknow.

Signature & Name of the Quotetioner
With address & stamp of the firm with date

95818/2020/O/o DIRECTOR/TESTING/HQ/RDSO FORM - 2
QUOTATIONER'S CREDENTIALS (Desirable)

Please fill in the questionnaire below:

1. Give details of your previous experience in field of wooden/steel work or similar work in a reputed Organization.
2. Have you any consultants to assist you in this work? If so, give full particulars.
3. Give details of technical/non-technical personnel you would employ for execution of this contract and a brief note about their qualifications and experience.
4. Give the names of your Bankers and their reference.