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भारत सरकार—रेल मंत्रालय
अनुसंधान अभिकल्प और मानक संगठन
Government of India - Ministry of Railways
Research Designs & Standards Organisation
Lucknow – 226011



No. STT/TMS/Directory/Printing

Date: 13.08.2019

NOTICE INVITING QUOTATIONS

Sub: Printing & Binding of RDSO Telephone Directory.

Sealed quotations are invited from reputed firms for the above mentioned subject work as per the **schedule of work enclosed** herewith. Interested firms/parties are requested to fill up the schedule of work and submit the same in the sealed envelope in the box provided at office of ADE/TMS, Telephone Exchange, RDSO, Lucknow-226011, on or before 29/08/2019 at 15:00hrs.

Quotations shall be opened at 15:30 hrs on 29/08/2019.

DA: As above

ADE/TMS
for and on behalf of President of India

SCHEDULE OF WORK

Name of Work: Printing & Binding of RDSO Telephone Directory.

SNo.	Description of Work	Unit	Qty.	Rate in Rs.	Amount in Rs.
1.	Printing & Binding of telephone directory of 100/120 pages of size 210mm x 140mm(big) on 80GSM art paper, cover page multi color with lamination on 300 GSM art card.	Nos	3000		
Total in Figures in Rs.					
Total in Words: Rs.					

Terms & Conditions:

1. The no. of pages may be increase or decrease depending upon formatting of matter.
2. The arrangement of labour and their payment for leading, loading, unloading & stacking of material at destination to be made by the agency.
3. The firm shall provide a sample of the paper to be used in printing of the Telephone Directory along with the quotation offer.
4. The **date of completion** for the above mentioned work shall be **30 days** from the date of issue of work order.
5. Offer shall be valid for 30days.
6. The Executive Director/Telecom reserves the rights to terminate the contract at any time in case the service provided by the company is not found to the satisfaction of the customer.
7. Interested parties can see the sample book of "Telephone Directory" at RDSO on any working day.
8. The Executive Director/Telecom reserves the rights to extend the date and accept or reject any or all quotation without assigning any reason thereof.

Payments:

1. 100% payment will be arranged after satisfactory completion of the work.
2. PAN No. & Bank Account Details including IFSC and MICR Codes shall be submitted.
3. Taxes as applicable will be deducted at source from the bill.

ADE/TMS
for Director General /RDSO
Lucknow.