



Government of India
Ministry of Railways
Research Designs & Standards Organisation
Manak Nagar, Lucknow-266011

WAGON DIRECTORATE

APPLICATION FORM FOR APPLYING FOR CERTIFICATION UNDER G 105 STANDARDS

Important: Use separate application form for each manufacturing works

SECTION I : GENERAL DETAILS

Category of Wagons for which certification is sought (Please see the G 105 standard).	
Name of the Firm	
Office Address	
Telephone No.	
Fax No.	
E-Mail	
Work Address	
Name of MD/CEO/Proprietor	
Details of Contact Person	
Name of Contact Person	
Designation	
Mobile Number	

SECTION II : FACTORY DETAILS

Description of Works	
Total land area (in sq. m.) all units	
Total covered area (in sq. m.) all units	
Description of Manpower	
No. of persons employed	
Managerial	
Supervisory	
Skilled Artisan	
Unskilled Artisan	
Daily hour of working	
Weekly closing if any	
Plans for future expansion, if any	
Annual Production capacity of the Item	
Whether firm is registered under Indian Factories/Companies Act.	
GST Number	

Annual turnover of the firm for the last two financial years (Details from the audited balance sheet shall only be furnished)	
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SECTION III : PAST PERFORMANCE

Details of important orders executed in past, in reference to the supplies made for similar item	
Is the firm is set up a green field project for approval of item (or)firm is already in the similar business	
If firm is already in a similar business, please furnish the following:	
Name of few similar items manufactured	
Central Govt. Clients	
State Govt. Clients	
Others Clients	
Volume of annual production of similar item	
Whether another unit/factory of the firm is already registered with RDSO for supply of any other categories of stores/components. If yes, please indicate registration no., description & Drg. No. of stores for which it registered	

SECTION IV : ISO CERTIFICATION OF WORKS

Date of obtaining ISO:9001 certification first time	
Validity of certificate	
Certification agency	
Whether the scope cover the item under approval	
Other certificates pertaining to Quality/ environment/health/safety etc. if any	

SECTION V : DETAILS OF DIGITAL SIGNATURE

Name of certifying agency	
ID of the holder	
Date of issue	
Validity	

SECTION VI : DOCUMENTS TO BE ATTACHED

OAP as per the standard format (Annexure I of G 105 Standard)	
Self-compliance of as per Annexure III of G 105 Standard	
Copy of ISO certificate (9001 & 14001)	
Copy of Digital Certificate	
Copy of latest Electricity Bill (Not more than 6 months old)	
Copy of Factory license for SSI / NSIC	

Copy of Ownership of the factory (Lease/ partnership Deed or Memorandum of Article of Association). (If the original is in other than Hindi/ English language, translated copy of the notarized document shall be attached) *only first two pages & last two pages shall be scanned and sent.	
Declarations/Undertakings (on IPR infringement, Confidentiality, Changes in the name and address ownership, Abiding with legal/statutory compliances and handing over of legal documents, Sister concern etc.)	

SECTION VIII : DETAILS OF PAYMENT OF CHARGES (Rs 2,50,000/- + 18 % GST per application)

(Note: E-payment system should be preferred. Instruction Brochure to use the system is available on website of RDSO as instructions for e-payment.)

SB Collect Reference No.	
Invoice Number Allotted	
Amount Paid	
Purpose of Payment	

Signature of the authorized personnel with Office Stamp

Name

Date

(To be taken on non-judicial stamp paper of appropriate value as applicable in the respective state and dully notarised & witnessed)

AFFIDAVIT

I, son of aged about Years, resident of do hereby solemnly affirm as under –

1. *That* the deponent is the sole Proprietor of the Concern which runs in the name and style of
2. That the office address of the aforesaid Proprietorship Concern is at
3. That the aforesaid Proprietorship Concern deals in **(here mention the details of business)**.
4. That the deponent gives an undertaking that the Proprietorship Concern abides by all the statutory obligations required to run his business.

DEPONENT

VERIFICATION

I declare that the contents of para 1 to 4 above are true as per my knowledge and nothing has been hidden.

DEPONENT

(To be taken on non-judicial stamp paper of appropriate value as applicable in the respective state and dully notarised & witnessed)

UNDERTAKING FOR INFRINGEMENT OF IPR FOR ALL THE ITEMS/ PRODUCTS DEVELOPED BY THE VENDORS WHICH ARE IN THE PROCESS OF APPROVAL

I, son of aged about Years resident of do hereby solemnly affirm as under –

1. That the deponent is the Authorised signatory of **(Name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company/ Joint Venture)**.
2. That the deponent declares on behalf of **(Name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company/ Joint Venture)** that:
 - a) The development/ product/process is original and there is no infringement of Patent Rights. Indian Railways shall not be responsible for infringement of patent rights arising due to similarity in design, manufacturing process, use of similar components in the design & development of this item and any other factor not mentioned herein which may cause such a dispute. The entire responsibility to settle any such disputes/matters lies with the manufacture/supplier.
 - b) Details/design/documents given are not infringing any IPR and we are responsible in absolute and full measure instead of railways for any such violations. Data, specifications and other IP as generated out of interaction with railways shall not be unilaterally used without the consent of RDSO and right of Railways / RDSO on such IP is acceptable to firm.

DEPONENT

VERIFICATION

I declare that the contents of para 1 to 2 above are true as per my knowledge and nothing has been hidden.

DEPONENT

(To be taken on non-judicial stamp paper of appropriate value as applicable in the respective state and dully notarised & witnessed)

UNDERTAKING REGARDING:

- I) *CONFIDENTIAL INFORMATION*
- II) *CHANGES IN THE NAME, ADDRESS, WORK PLACE AND OWNERSHIP*
- III) *LEGAL/STATUTORY COMPLIANCES AND HANDING OVER OF LEGAL DOCUMENTS.*
- IV) *PLANT AND MACHINERY*

RDSO's *documents* on vendor development published by RDSO's ISO CELL

I, son of aged about Years resident of do hereby solemnly affirm as under –

1. That the deponent is the Authorised signatory of ***(Name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company/ Joint Venture)***.
2. That the deponent declares on behalf of ***(Name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company/ Joint Venture)*** that:
 - a) No confidential information has been provided to RDSO and as such no claim shall be made against RDSO for infringement or leakage of any information.
 - b) that any change in the name, address, work place and ownership of the ***(Name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company)*** shall be done as far as possible with prior intimation to RDSO. If prior intimation regarding aforesaid changes is not given, then the same shall be intimated to RDSO forthwith and in any case not later than one month, failing which RDSO shall have the right to temporary delist ~~the~~ ***(Name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company alongwith address)*** permanently without assigning any reasons and the delisted vendor shall have no claim in consequence thereof against RDSO whatsoever.
 - c) All statutory requirements/obligations are being abided with, including the following:
 - i. Sale Tax Registration
 - ii. Income Tax Return
 - iii. Labour Laws – Minimum Wages Act, Workman's Compensation Act, and Prohibition of Child Labour etc.
 - iv. Any other legal/statutory compliance.
 - d) All/any documents stated in para 2c above, shall be handed over to RDSO as and when demanded.
 - e) If at any time after approval is accorded, some M&P is found deficient without intimation to RDSO along with reasons for the same, then action may be initiated by RDSO including de-listing and withdrawal of approval of the firm without giving any further opportunity.
 - f) All documents of RDSO relevant with vendor development with latest revision as published by RDSO's ISO Cell have been gone through and shall be abided by.

DEPONENT

VERIFICATION

I declare that the contents of para 1 to 2 above are true as per my knowledge and nothing has been hidden.

DEPONENT

(To be taken on non-judicial stamp paper of appropriate value as applicable in the respective state and dully notarised & witnessed)

UNDERTAKING REGARDING ALLIED/SISTER CONCERN

I, son of aged about years resident of do hereby solemnly affirm as under –

1. That the deponent is the Authorised Signatory/ Sole Proprietor / Partner / Directors of (**Name of the Sole Proprietor Concern/Partnership Firm/ Registered Company alongwith address**).
2. The particulars viz name, father's name, age and address of the (Sole Proprietor of the Proprietorship Concern / Partners of the Partnership Firm/ Directors of the Registered Company) are as per **ANNEXURE-1**.
3. That the deponent declares that he is aware of the provisions of ISO9001:2008 Document No: QO-D-7.1-6 (latest version) regarding Vendor Application Processing, especially para 4.3.1 4.3.1.1, 4.3.1.2, 4.3.1.3 and 4.3.1.4 thereof, regarding sister/allied concerns which are reproduced below:-

4.3.1.1 **For Proprietary Firms:** *In case of Proprietary firms, the firms qualifying the following criteria shall be categorized as sister concerns*

- *All the firms owned by the same person shall be considered as allied / sister concerns.*

4.3.1.2 **For Partnership Firms:** *In case of partnership firms, the firms qualifying the following criteria shall be categorized as sister concerns*

- *All firms having the same set of partners.*
- *In case, any one or more partners, who has a profit sharing ratio of 20% or more in the applicant firm as well as has any of the firms already registered for the same item with RDSO, both the firms shall be considered as sister concerns.*

4.3.1.3 **For Companies:** *In case of companies established under the Companies' Act, the firms qualifying the following criteria shall be categorized as sister concerns*

- *All companies having – “majority” of Directors common*
- *Any one or more Directors, or any of his/her close relatives (father, mother/step-mother, husband, wife, brother/step-brother, sister/step-sister, son/step-son, daughter/step-daughter, son's wife, daughter's husband, brother's wife and sister's husband), has 1/3rd or more share holding in the applicant company as well as in any of the companies already registered for the same item with RDSO, both the companies shall be considered as sister concerns.*
- *Common share holder having 1/3rd shares.*

4.3.1.4 **Other Conditions:**

In addition to this, the firms/companies operating from same office or having same manufacturing works shall be treated as allied/sister concern.

4. That the deponent declares that under provisions of para 4.3.1, 4.3.1.1, 4.3.1.2, 4.3.1.3 and 4.3.1.4 mentioned in para 3 above ***(mention name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company) is not a sister/allied concern of any other Sole Proprietorship Concern/ Partnership Firm/ Registered Company registered as vendor in RDSO***

Or

That the deponent declares that under provisions of para 4.3.1 4.3.1.1, 4.3.1.2, 4.3.1.3 and 4.3.1.4 mentioned in para 3 above ***(mention name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company along-with address) is a sister/allied concern of (mention name of the Sole Proprietorship Concern/ Partnership Firm/ Registered Company registered as vendor in RDSO along-with address)*** and further declares that the details of name, address, workplace, ownership and business of the aforesaid sister/allied Concern are as per **ANNEXURE-2**

DEPONENT

VERIFICATION

I declare that the contents of para 1 to 4 above are true as per my knowledge and nothing has been hidden.

DEPONENT

Annexure-A5

(To be taken on non-judicial stamp paper of appropriate value as applicable in the respective state and dully notarised & witnessed)

AUTHORIZATION LETTER

I, son of aged about years Sole Proprietor / Partner / Director of (Name of the Sole Proprietor Concern/Partnership Firm/ Registered Company alongwith address) do hereby authorize following persons to sign the documents on behalf of the firm :

S. No.	Name of person alongwith father name	Designation	Signature

DEPONENT

PARTICULARS OF (SOLE PROPRIETERS/ PARTNERS/ DIRECTORS) – Tick any one

Sr. No.	Name	Father's name	Age	Address	Profit sharing Ratio// Percentage share
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

DEPONENT

DETAILS OF SISTER/ALLIED CONCERN

Sr. No.	Name of the firm along with type of firm i.e. (partnership/registered company etc.)	Address	Work place	Ownership details ie. Name & percentage share	Business details

DEPONENT