

**GOVERNMENT OF INDIA & MINISTRY OF RAILWAYS
RESEARCH DESIGNS & STANDARDS ORGANISATION**

TENDER DOCUMENTS

TENDER NOTICE NO T/MTR/Hiring of Taxi/Call basis /NDLS/2017-18 Date : 10.07.2018

- NAME OF WORK**
- i) Hiring of Tata Indigo/Swift D`Zire (AC) Taxi or similar for inspection cell (S&T),RDSO,New Delhi on Call basis.
 - ii) Hiring of Tata Indica (AC) or similar Taxi for inspection cell (S&T),RDSO, New Delhi on call basis.
 - iii) Hiring of Tata Indica (Non AC) or similar Taxi for inspection cell (S&T),RDSO, New Delhi on call basis.

1. PRICE OF TENDER DOCUMENTS Rs. 5000/- ONLY.
2. Earnest Money Rs. 126157/- only.
3. Date of opening of Tender on 17.08.2018 at 15.00 hrs.
4. Location of Tender – Centralized Tender Room, RPF Aurmore, Near TEN Office, RDSO, Lucknow.

ISSUED BY:

**Asstt. Personnel Officer (Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.**

Tender Form No.:-
Date of Sale :

Signature,Asstt. Personnel Officer (Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.

Signature of Tenderer
With date

To,

**The President of India,
Acting through the Asstt. Personnel Officer (Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.**

I/We..... have read the various conditions of tender attached hereto and hereby to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of 90 days from the date fixed for opening the same and in default thereof, I/We will be liable for forfeiture of my/our "Earnest Money". I/We offer to do the work as set out in the Tender paper . I/We also agree to abide by the General Conditions of the contract and to carry out the work according to the special terms and conditions for supply of Vehicles, as laid down by the RDSO Administration for present contract.

2. A sum of Rs.....(Rupees.....) is being forwarded as Earnest money herewith. The value of the earnest money shall stand forfeited without prejudice to any other rights or remedies if :-

i) I/We do not execute the contract agreement within 7 days of receipt of notice by the RDSO Administration, Lucknow.

OR

ii) I/We do not commence the work within 10 days after receipt of orders to that effect.

3. Until a formal agreement is prepared and executed acceptance of this tender shall constitute a binding contract between us subject to the modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for the work.

Signature of Witness

1.....

2

Signature of Tenderer

Signature of Tenderer:

Tenderer's Address:

Tender Form No.:-

Date of Sale

Signature, Asstt. Personnel Officer/Admn.
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.

Signature of Tenderer
With date

SUMMARY PAGE

- Tender Notice No** T/MTR/Hiring of Taxi/Call basis /NDLS/2017-18 dt. 10.07.2018
- NAME OF WORK:**
- i) Hiring of Tata Indigo/Swift D`Zire (AC) Taxi or similar for inspection cell (S&T),RDSO, New Delhi on call basis.
 - ii) Hiring of Tata Indica (AC) or similar Taxi for inspection cell (S&T),RDSO, New Delhi on call basis.
 - iii) Hiring of Tata Indica (Non AC) or similar Taxi for inspection cell (S&T),RDSO, New Delhi on call basis.

Tender Documents to be received up to 14:30 hrs. of 17.08.2018

1. Approximate annual Cost of Work Rs. **63,07,844/-**
2. Earnest Money Rs. **126157/-**
3. Completion Period : **Two years**
4. Date & Time of Opening on **17.08.2018 at 15.00hrs**
5. Name & address of party with date to whom Tender sold

6. Tender Form No.-----

Note:

1. Tender paper in original duly signed on each page must be returned with your offer.
2. Rates must be filled on work schedule at page no. 04 (Four)
3. Rates should be quoted inclusive of permissible taxes, if any.
4. Offer shall be kept open for 90 days (Ninety days)
5. Tender Forms and Annexures form at page no.9 & 10 must be filled by the Tenderer

Tender Form No.:-
Date of Sale

Signature, Asstt. Personnel Officer (Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.

Signature of Tenderer
With date

WORK SCHEDULE

GOVERNMENT OF INDIA : MINISTRY OF RAILWAYS
RESEARCH DESIGNS & STANDARDS ORGANISATION
MANAK NAGAR/LUCKNOW

Hiring of Vehicles as below

- Sub :**
- i) Hiring of Tata Indigo/Swift D`Zire (AC) Taxi or similar for inspection cell (S&T),RDSO, New Delhi on call basis.
 - ii) Hiring of Tata Indica (AC) or similar Taxi for inspection cell (S&T),RDSO New Delhi on call basis.
 - iii) Hiring of Tata Indica (Non AC) or similar Taxi for inspection cell (S&T),RDSO New Delhi on call basis.

APPROXIMATE ANNUAL COST OF THE WORK: Rs. : 63,07,844/-

EARNEST MONEY

Rs. : 1,26,157/-

TIME PERIOD

: Two years

HIRING OF AC & Non-ACTAXI ON DAILY BASIS/ CALL BASIS SCHEDULE OF RATES FOR NEW DELHI

| S.No | Particulars | i. | Tata Indica (AC) | i | Tata Indigo (AC) | Tata Indica (Non AC) or similar Taxi (Rates in Rs.) |
|------|---|-----|---------------------------------|----|----------------------------------|---|
| | | ii. | Tata Indica (AC) (Rates in Rs.) | ii | Swift D`Zire (AC) (Rates in Rs.) | |
| 1 | Rate of 12 hrs/80 Km. | | | | | |
| 2 | Rate of extra hrs. after 12 hrs. | | | | | |
| 3 | Rate of extra Km. After 80 Km. | | | | | |
| 4 | Night Charges after 10:00 PM & before 6:00 AM | | | | | |

Declaration :-

1. The rates mentioned above are all inclusive of fuel & driver and no further charges will be claimed.
2. **Hiring period : for Two years from the date of operation** but can be extended by RDSO administration Lucknow for a period of three months at accepted /lower rates.
3. We agree to supply the vehicles at above rates as and when required by the Dir. QA (S&T) RDSO. Ministry of Railways, New Delhi.
4. A list indicating the particulars of Vehicles, mentioned in TENDER NOTICE is enclosed. We also enclose certificates/documents (as detailed below) regarding our best performance with other Government departments/offices.
5. We agree to maintain such records as may be required or prescribed by the RDSO for documenting the hiring of the vehicles and for preferring claims thereof, for payment.
6. We note that RDSO Lucknow reserves the right to reject all or any of the offers received without assigning any reason and that it also reserves the right to accept more than one offer.
7. We agree that in the event of any doubt or dispute about the hiring of these Vehicles including the rates of hire charges we shall abide by the decision of the Executive Director/Admn.-II, RDSO, Lucknow.
8. The tenderer should have similar nature of work in Government/Semi Government, Reputed Organization in the last two years as single /personnel order these experience certificate, Service Tax Registration No.(Certificate).Firm Registration No. (Certificate) & PAN is attached.
9. The Tenderer will provide Bank name , branch, address, a/c No, and specified bank details i.e. CBS account no., MICR code, IFS code etc. for payment purpose.
10. We understood that contract is for supplying for Tata Indigo/Swift D`Zire (AC) Taxi, Tata Indica (AC) or similar Taxi, Tata Indica (non AC) or similar Taxi on basis of demand of the requisite nos. of taxis.
11. R.D.S.O. Administration,Lucknow however, reserve the right to increase/decrease the nos. of vehicle as per the requirement.
12. Months means calendar month.

Yours faithfully,

Sig. of Tenderer
Name in (Block letters)
Address with Telephone No.

Encl: As above.

Signature, Asstt. Personnel Officer(Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.

Signature of Tenderer
With date

SPECIAL TERMS AND CONDITIONS FOR SUPPLY OF VEHICLES TO THE RESEARCH DESIGNS & STANDARDS ORGANISATION, MINISTRY OF RAILWAYS ON Call & daily BASIS at New Delhi.

1. The rates quoted by the firms for hire of the vehicle with driver & fuel shall be all-inclusive.
2. No any extra charges will be admissible at the time of fuel hike. The accepted hiring rates will be constant during contract period & it's subsequent extension if any also.
3. Only Tata Indica (AC), Tata Indigo (AC) Swift D`Zire(AC), Tata Indica (Non AC) Taxi of 2016 model or onwards with Delhi registration in Taxi Nos. are to be supplied.
4. The Tenderer should have the ownership of minimum three vehicles. Out of these three vehicles, there should be at least one Tata Indica or similar (AC) Taxi, one Tata Indigo (AC) or similar Taxi and one Tata Indica (Non-AC) / or similar Taxi of model 2016 onwards. Power of attorney of vehicle will not be treated as ownership. These vehicles should be enlisted in the annexure –II of the tender form. The vehicle should be made available to RDSO/Lucknow only from those enlisted in the tender. These vehicles should also be duly registered with all taxes paid upto date and with proper COMPREHENSIVE insurance cover & Pollution control certificate. The vehicle and original documents will be required to be produced for inspection before tender committee and again at the time of signing of the contract. In case of default the contract may be terminated forthwith.
5. In case of default, no amount will be payable to the firm.
6. The upholstery shall not be merely a cover over the seats and it should not be in torn condition or having patches.
7. The vehicle should be free from abnormal vibration and noise.
8. The driver must attend the duty on time and in proper and clean uniform. The driver must also wear the name badge and hold a valid driving license.
9. No mileage will be allowed for the drivers to take lunch, break-fast, run of the vehicle on this account, if any will be deducted from the recorded kilometerage.
10. Mention the applicability of relevant taxes viz. GST , Toll Tax, Parking charge EC, SHEC, etc. as admissible under rules Clearly.
11. Night charges will be paid after 10:00 PM & before 6:00 AM and parking charges will be also charged on bills. These to be mentioned in offer.
12. Bills for hiring of Taxi for any month shall be preferred in the first week of the following month and sent to Asst. Personnel Officer (Admn.), RDSO/LKO after verification of bills through Director, QA(S&T) RDSO New Delhi.
13. In case of unsatisfactory of service, kilometerage or in any respect whatsoever, the decision of the Director /QA,(S&T) Inspection Cell, New Delhi shall be final
14. Executive Director/Admn.-II, RDSO, Lucknow shall reserve the right to terminate the contract at any time Without assigning any reason.
15. In case of any dispute of any kind, the decision of the Executive Director/Admn.-II, RDSO, Lucknow shall Be final and binding on you.
16. In case of Tata Indica (non AC) Taxi, no nights, extra kms, extra hours will not be charged by the firm as the same is not allowed.
17. In case of Tata Indigo/Maruti Esteem (AC) and Tata Indica (AC) the Drivers of the vehicles will maintain log sheets/ duty slips for each journey and the same should be attached to the bills. No bills will be entertained with in complete duty slip. Duty Slip should be filled/completed in all respect ie indicating dates, reporting kms and time, releasing kms and times with concerned releasing authorities signature for whom the vehicle was requested.
18. Demand of Tata Indigo /Swift D`Zire (AC) Tata Indica (AC) and non-AC may vary, subject to the availability of SAG/HAG and JAG officers at Delhi while on official tour, for which 02 nos Tata Indica (AC) & 02 nos Tata Indigo (AC) and Tata India (non-AC) to be kept readily available for the purpose.
19. In case of Tata Indica (non AC) Taxi or similar the distance is limited upto Railway Board, Baroda House, and other Govt. Offices which situated at New Delhi and back to RDSO rest house New Delhi only.
20. In case of Tata Indica (non AC) Taxi the duty slips should be maintained daily and signed by respective users. Original duty slips should be attached with the bills and no payment will be made in case of unsigned duty slips.
21. Tata Indica (non AC) Taxi is required to be provided on call basis at Rail Niwas, New Delhi, Railway Station, New Delhi, Ginger Hotel, New Delhi between 9.00 AM to 10.00AM.

Contd.

Signature, Asstt. Personnel Officer(Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.

Signature of Tenderer
With date

PENALTY CLAUSES

22. The vehicle being sent by the tenderer, will be regularly inspected by the nominated officer (to be nominated by Director QA/S&T New Delhi). In case of non-compliance of any of the condition, a minimum penalty of Rs. 300/- (Rs. three hundred only) per occasion shall be imposed on the defaulting firm, which will be deducted from your bills.
23. The firm will be responsible to ensure punctuality of time in the supply of the vehicle, Default, if any, shall be at risk and cost of the supplier.
24. The vehicle being sent by the supplier, will be inspected by the users & in case of non-compliance of any of the conditions regarding condition of the vehicle and the performance of the Driver, a penalty of Rs. 300/- (Rs. Three hundred only) can be imposed on the defaulting firm.
25. If the vehicle goes out of order for whatsoever reason, the supplier shall provide an alternate arrangement within one hour, failing which a minimum of penalty of Rs.300/- (Rs. Three hundred only) shall be imposed; the amount will be recovered from their bills.
26. The supplier shall provide 24 hrs. manned telephone/Mobile for booking of vehicles, even during odd hrs.
27. In case of non-functioning of AC of the vehicle, a penalty of Rs. 200/- ((Rs. Two hundred only) per vehicle per day will be imposed.
28. The tenderer will be required to supply vehicle within 45 minutes from receipt of the order. In case of non-compliance, a penalty of Rs. 25/- per 15 minutes for delay shall be imposed on you.
29. All the drivers shall be having mobile phones so that officers can contact them whenever required. Mobile number of drivers to be given to Officers for whom the vehicle is requested. The mobile no. to be communicated at the time of confirming the booking of vehicle.
30. No change of vehicle will be allowed without the prior permission of user.
31. **Hiring contract: - for Two years from date of operation** but can be extended by RDSO, administration Lucknow, for a period of three months at the accepted/lower rates.
32. The firm will be responsible to ensure complaints – free services & good behavior of the driver.
33. In case of Tata India (Non-AC) Taxi, no extra Kms., no extra hours will be allowed beyond 80 Kms. And 12 Hrs. per vehicle per day and night will be allowed.
34. Taxis should be provided to the officers as per following :-

| SN | Type of vehicles | Entitlement of the officers | Limitation of vehicles requirement |
|-----------|--|------------------------------------|--|
| 01. | Tata Indigo/Swift D` Zire/ETIOS/TATA Zest (AC) Taxis or similar | HAG Officers of RDSO | No limitation. To be provided as per demand |
| 02. | Tata India (AC) or similar Taxi | SAG Officers of RDSO | No limitation. To be provided as per demand |
| 03. | Tata Indica (Non-AC) or similar Taxi | Jt. Directors/Directors of RDSO | Maximum 04 Nos. Taxis per day will be allowed. |

35. **The distance will be calculated from Rail Niwas, Railway Station, Ginger Hotel and off duty at same place from where the vehicle is required, for purpose of payment. No extra kms/hrs. will be given to the firm from garage to garage for payment purpose.**

We accept the terms and conditions laid down in paras 1 to 35 and bind ourselves to abide by them

ASSTT. PERSONNEL OFFICER/ADMN.
RDSO/MANAK NAGAR, LUCKNOW-226011

Signature of Tenderer
With date

GENERAL INSTRUCTIONS TO TENDERERS

On behalf of the President of India, Asstt Personnel Officer(Admn.), RDSO, MANAK NAGAR, LUCKNOW – 226 011.hereinafter referred to as 'Railways' invites tenders from established, experienced and reliable agencies for hiring of Taxis as detailed in the schedule of work and advertised in the open tender notice, issued by RDSO/Lucknow.

The contract emerging out of this tender shall be referred to as "Contract" and the contractor who is awarded the work contract shall be referred to "Contractor."

1. TENDER DOCUMENTS

This tender document consists of two parts (Part-I and II).

- 1.1 Part-I consists of tender notice and the follow:-
- 1.2 Section-1: General instructions to tenderers/General conditions of the Contract.
- 1.3 Part-II : consists of the following:-
- 1.4 Section II : Special condition of the contract.
- 1.5 Section III : Schedule of Work

2. Purchase of Tender Documents:

Tender documents can be obtained from the office of the Asstt Personnel Officer (Admn.)/RDSO/Lucknow on any working day from 10:00 hrs. to 17:00 hrs. from 18.04.2016 to 16.05.2016 and till 12.00 hrs. on 17.05.2016. The cost of the tender form is not refundable and the tender form is not transferable.

3. Submission of Tender Offers:

3.1 These tender documents must be submitted duly completed in all respects in sealed cover superscribed in the tender form for the "As on top sheet" and should be deposited at Centralized Tender Room, RPF Aurmory, Near TEN Office, RDSO, Lucknow in the tender box in the office of the Asstt Personnel Officer (Admn.) /RDSO/Lucknow or office of the Director, QA(S&T), Inspection cell, RDSO New Delhi up to 14:30 hrs. on **17.08.2018**. The tenders will be opened immediately thereafter and rates read out in the presence of such tenderers as is/are present. Tenders which are received after the time and date specified above, may not be considered. In case the intended date for opening of tenders is declared a holiday, the tenders will be opened on the next working day at the same time. Tenders submitted without earnest money will be summarily rejected.

3.2 Tenders sealed and superscribed as aforesaid can also be sent by registered post addressed to the Asstt Personnel Officer (Admn.)/RDSO/Lucknow but a tender which is received after the time and date specified in para 3.1 above may not be considered. Tender delivered or sent otherwise will be at the risk of the tenderers.

3.3 The rates should be quoted in figures as well as in words. If there is variation between the rates quoted in figures and words, the rate quoted in "Words" shall be taken as correct. If more than one of improper rates are tendered for the same item, the tender is liable to be rejected.

3.4 Each page of the tender papers is to be signed and dated by the tenderers or such persons(s) on his/their behalf who is/are legally authorized to sign for him/them.

4.0 FINANCE OF THE CONTRACT

The contract shall be financed by RDSO/Lucknow own resources.

5.0 VALIDITY OF TENDER

Tenderer shall keep his offer open for a minimum period of ninety (90) days from the date of opening of the tender.

6.0 EARNEST MONEY

The earnest money should be in any of the following forms in f/o Executive Director (Finance),R.D.S.O. Lucknow. (The earnest money will be 2% of estimated cost of Tender value.);-

6.1 Deposit receipts ,pay orders, demand drafts. These forms of earnest money could be either of the State Bank of India or of the any of the nationalized banks. No confirmatory advice from the Reserve Bank of India will be necessary.

6.2 Deposit receipts executed by the scheduled banks (other than the State Bank of India and the nationalized banks) approved by the Reserve Bank of India for this purpose. The R.D.S.O. will not how ever , accept deposit receipt without getting in writing the concurrence of the Reserve Bank of India.

7. SECURITY DEPOSIT ON ACCEPTANCE OF TENDER

The Security Deposit/ rate of recovery/mode of recovery shall be as under:-

(It will be 10% of total value of contract agreement, 5% will be recovered as under from the running bills and 5% performance bank guarantee will be submitted at the time of signing of contract agreement.)

- (a) Security Deposit for each work should be 5% of the contract value.
- (b) The rate of recovery should be at the rate of 10%of the bill amount till the full security Deposit is recovered.
- (c) Security Deposits will be recovered only from the running bills of the contract and no other mode of collecting security Deposit such as security Deposit in the form of instruments like BG,FD etc. shall be accepted towards security Deposit.
- (d) Security Deposit shall be returned to the contractor after the physical completion of the work as certified by the competent authority.
- (e) The successful bidder should give a performance guarantee in the form of an irrevocable bank guarantee amounting to 5% of the contract value. In favour of ED/Finance, RDSO Lucknow, payable at Lucknow. This performance guarantee shall be refunded without interest on termination of the contract + 60 days.

(Continued next page)

(f) The Contractor shall have to submit a performance guarantee within 30 days from the date of issue of LOA. Beyond 30 days i.e. from 31st day after the date of issue of LOA penal interest of 15% per annum shall be charged.

(g) In case the contractor fails to submit the requisite performance guarantee even after 60 days from the date of issue of LOA, the contract shall be terminated duly forfeiting EMD and other dues if any payable against the contract.

Signature, Asstt Personnel Officer(Admn.)
R.D.S.O., MANAK NAGAR,
LUCKNOW – 226 011.

Signature of Tenderer
With date

- (h) The performance guarantee should be furnished by the successful contractor after the letter of acceptance has been issued, but before signing of the agreement and should valid up to expiry of the maintenance period. The agreement should normally be signed within 15 days after the issue of LOA and performance guarantee should also be submitted within this time limit.
- (i) Performance guarantee shall be released after satisfactory completion of the work and maintenance period is over. The procedure for releasing should be same as for security Deposit.
- (j) Wherever the contracts are rescinded, the security Deposit should be forfeited and the performance guarantee shall be encashed and the balance work should be got done separately.

8. ILLEGAL GRATIFICATION

Any bribe, commission, gift or advantage given, promised or offered by or on behalf the contractor or his partner, agent or servant or anyone on his or on their behalf to any officer or employee of the Railway or to any person on his or their behalf in relation to the obtaining or the executive of this any other contract with the RDSO shall in addition to any criminal liability which he may incur subject the contractor to the payment of any loss or damage resulting from such rescission and the RDSO shall be entitled to deduct the amounts so payable from any moneys due to the contractor under the contract or any other contract with the RDSO. The contractor shall not lend or borrow from or have or enter into any monetary dealings or transactions either directly or indirectly with any employee of RDSO and if he shall do so the RDSO shall entitle forthwith to rescind the contract the all other contracts with the RDSO. Any question or dispute as to the submission of any offence or compensation payable to the RDSO under this clause shall be settled by the Director General of the RDSO in such a manner as he shall consider fit and sufficient and his decision shall be final and conclusive.

9. FORCE MAJEURE CLAUSE

9.1 The term 'Force Majeure' means any Act of God and any event, whether accidental or not, beyond the will and control of the Party affected by such event (but not necessarily predictable) such as war, whether declared or not, riot, insurrection, civil commotion sabotage, strikes, lock out, or other disturbances, accidents, fire, earthquake, flood, explosion, damage to plant or installations, epidemic, quarantine restrictions, absence of the usual means of transport and embargoes, the occurrence of which event could not have reasonably be foreseen or provided for by a man of common prudence exercising due diligence together with the steps taken by it to avoid or minimize the adverse effect of such Force Majeure event, as also the cessation of such event.

9.2 In the event that any of the parties hereto finds itself unable, by reason of a case of 'Force Majeure' to carry out its obligations hereunder in whole or in part, the obligations of such Party to the extent that they are affected by such 'Force Majeure' shall be suspended as long as impossibility so caused shall last but not thereafter. The adverse situation created by such 'Force Majeure' shall be remedied as far as possible, with responsible dispatch.

9.3 The Party affected by 'Force Majeure' shall give notice thereof to the other Party setting forth all necessary particulars concerning the giving of the said notice, the obligations of the Party giving such notice shall be suspended as said above and the Parties shall consult together with a view to determining mutually acceptable measures to overcome the difficulties arising therefrom.

10 PAYMENT TERMS

Payment shall be made on monthly basis on the submission of the bills to Director ,QA (S&T) Inspection Cell R.D.S.O.New Delhi as per terms & condition laid down in the tender documents.

10.1The bills will be verified by Director ,QA (S&T) Inspection Cell R.D.S.O.New Delhi & forwarded to ASSTT. PERSONNEL OFFICER (ADMN.) RDSO/MANAK NAGAR, LUCKNOW-226011 for payments of the deduction of penalties and taxes in vogue from the bills if any. The tenderer shall mentioned name of the work and reference of agreement in the bills as well as name of the bank,branch,a/c no., bank code no.& PAN on the bills. The contractor who has signed the contract agreement, should sign the bills.

11. OTHER CONDITIONS:

It shall not be obligatory on the Executive Director/Admn.-II/RDSO/Lucknow to accept the lowest offer and also he/she shall always be at liberty to reject or accept any offer or offers at his/her sole discretion and any such action will not be called into question and no tenderer shall have any claim in that regard against the Indian Railways.

11.2 If the tenderer deliberately gives wrong information in his offer, the Executive Director/Admn.-II/RDSO/Lucknow reserves the right to reject such tender at any stage.

11.3 The tenderer shall be required to produce original documents testifying to the declarations/claims regarding technical or financial profile of the tenderer in his offer, if and when desired by the Executive Director/Admn.-II/RDSO/Lucknow.

11.4 Non-compliance with any of the conditions set forth in the tender documents, herein, is liable to result in the tender bid being rejected.

11.5 STATEMENT OF DEVIATIONS:- The tenderer shall indicate his compliance or otherwise against each clause and sub-clause of the terms & conditions listed in the "General Instructions to Tenderers" and "Special Terms and Conditions for hiring of Vehicles mentioned in Tender Notice to the (RDSO) Ministry of Railways on Monthly Rate basis. In case of deviations, the tenderer shall, for this purpose, enclose a separate statement of deviations with detailed reasons.

11.6 Eligible criteria - (A) The tenderer(s) should have completed from start to finish, in the last three financial years (i.e current year and three previous years) at least one similar single work, for minimum value of 35% of advertisement tender value of the work.

(B) The tendere(s) shall be eligible only if he/they fulfil minimum eligibility criteria of having received total contract amount during the last three financial years and in the current financial year with a minimum of 150% of the advertised tender value and authentic certificate shall be produced by the tenderers to this effect which may be duly attested by the employer/client and audited balance sheet duly certified by the Chartered Accountant, etc.

11.7 Terms and Conditions which have not been mentioned in Tender Documents and are applicable for execution of work will be covered under GCC with latest amendments.

contd

ASSTT. PERSONNEL OFFICER/ADMN.
RDSO/MANAK NAGAR, LUCKNOW-226011

Signature of Tenderer
With date

Annexure No. I

DETAILS OF THE DRIVERS WORKING UNDER TENDERER

| S.No. | NAME | FULL ADDRESS | Age | Experience | Driving license No. | Validity date | Condition of health |
|-------|------|--------------|-----|------------|---------------------|---------------|---------------------|
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Note: Self-attested photocopies of the driving license of each Driver should be attached.

Tender Form No.:-
Date of Sale

Signature, Asstt. Personnel Officer (Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.

Signature of Tenderer
With date

Annexure No. II

DETAILS OF OWNERSHIP & PARTENERSHIP OF SUPPLIED VEHICLES BY THE TENDERER

| S. No. | Registration No of Vehicle | Type of vehicle | Category | | Date of validity of the R.C. | Date of validity of the Pollution Control Certificate | Nature of Insurance coverage & date of validity | Year of manufacturing as embossed on engine/chassis | Condition of the vehicle including total Kms. run. |
|--------|----------------------------|-----------------|----------|--------|------------------------------|---|---|---|--|
| | | | AC | Non-AC | | | | | |
| | | | | | | | | | |

Note : Self attested photocopies of the registration certificate, Insurance cover and the pollution control certificate of each vehicle should be attached. Vehicles along with the original documents will have to be produced for inspection before tender committee and again at the time of signing of contract.

Tender Form No.:-
Date of Sale

Signature, Asstt. Personnel Officer (Admn.)
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011

Signature of Tenderer.
With date

भारत सरकार : रेल मंत्रालय
अनुसंधान अभिकल्प एवं मानक संगठन

मानक नगर, लखनऊ-226011

परिवहन अनुभाग
खुली निविदा सूचना

निम्नांकित कार्य के लिए मुहरबंद खुली निविदाएं दिनांक **17.08.2018 (शुक्रवार)** को **14.30 बजे** तक आमंत्रित की जाती हैं जिन्हें दिनांक **17.08.2018 को 15.00 बजे Centralized Tender Room, RPF Aurumory, Near TEN Office, RDSO, Lucknow** में खोला जायेगा। इस दिन अवकाश हो जाने की स्थिति में निविदा अगले कार्यदिवस में निर्दिष्ट समय एवं स्थान पर खोली जायेगी:-

| निविदा सूचना संख्या | कार्य का विवरण | कार्य की अनुमानित लागत रु०. | बयाना राशि | संविदा अवधि |
|---|--|-----------------------------|-----------------|-----------------------------------|
| टी/एमटीआर/ हायरिंग ऑफ टैक्सी/ काल बेसिस/ एन डी एल एस/2017-18 | i) हाइरिंग आफ टाटा इंडिगो/स्विफ्ट डिजायर (एसी) टैक्सी काल बेसिस पर लेना ii) हाइरिंग आफ टाटा इंडिका (एसी) अथवा समतुल्य टैक्सी काल बेसिस पर लेना। iii) हाइरिंग आफ टाटा इंडिका (नान एसी) अथवा समतुल्य टैक्सी काल बेसिस पर लेना। उपरोक्त टैक्सियों डाइरेक्टर, क्यू ए (एसएण्डटी) इन्सपेक्शन सेल, अ अ मा सं दिल्ली में उपयोग हेतु संचालित की जाएगी। | रु. 63,07,844 /- | रु. 1,26,157 /- | प्रचालन की तिथि से दो वर्ष के लिए |

- उपर्युक्त कार्यों के लिए निविदा प्रलेख (अहस्तांतरणीय) अधोहस्ताक्षरी के कार्यालय से दिनांक **20.07.2018 से आगे दिनांक 16.08.2018 तक (10 बजे से 17 बजे तक प्रतिदिन)** तथा दिनांक **17.08.2018 को 12 बजे** तक प्राप्त किये जा सकते हैं। निविदा प्रलेखों का मूल्य **रु. 5000/- (पांच हजार रुपये मात्र)** प्रति सेट होगा। अ.अ.मा.सं की डाक द्वारा निविदा प्रलेखों के मिलने में देरी/क्षतिग्रस्त होने/गलत बंट जाने की जिम्मेदारी नहीं होगी। बिना बयाना राशि के प्राप्त निविदाओं को प्रारंभिक दौर में ही निरस्त कर दिया जायेगा।
- निविदा प्रलेख आरडीएसओ की वेबसाइट **www.rdsogov.in** पर भी उपलब्ध है और निविदा में शामिल होने के लिए आवेदन पत्र के साथ इसे **Download** किया जा सकता है। ऐसे निविदा प्रलेखों का मूल्य कार्यकारी निदेशक/वित्त अ.अ.मा.सं, लखनऊ के पक्ष में स्टेट बैंक ऑफ इंडिया अथवा किसी अन्य राष्ट्रीयकृत बैंक से जारी डिमांड ड्राफ्ट के रूप में देय होगा। इसे बयाना राशि के अतिरिक्त अलग से प्रस्तुत करना होगा। ऐसा करने में विफल रहने पर निविदा प्रस्ताव प्रारंभिक दौर पर निरस्त कर दी जायेगी।
- बयाना राशि कार्यकारी निदेशक/वित्त, अ.अ.मा.सं लखनऊ के पक्ष में किसी राष्ट्रीयकृत बैंक द्वारा जारी डिमांड ड्राफ्ट के रूप में जमा करनी होगी।
- (क) **निविदा कार्य की न्यूनतम अहर्ता** i) निविदादाता द्वारा निविदा प्रपत्र के साथ सेवा कर पंजीकरण, फर्म पंजीकरण एवं पैन न. तथा भुगतान उद्देश्य हेतु सी बी एस बैंक एकाउंट नं., एम आई सी आर कोड, आई एफ एस कोड इत्यादि का विवरण आवश्यक प्रमाण पत्रों के साथ प्रस्तुत करने होंगे।
(ख.) निविदा दाता को निविदा के साथ निविदा प्रपत्र में वर्णित **प्रमाणपत्रों/प्रलेखों** की सत्यापित प्रतिलिपि प्रस्तुत करनी होगी और सत्यापन के लिए मांगे जाने पर कार्यालय में मूल प्रमाणपत्र प्रस्तुत करना होगा। उपर्युक्त के अभाव में निविदा निरस्त कर दी जायेगी।
(ग) निविदा दाता ने वर्तमान वित्तीय वर्ष एवं विगत तीन वित्तीय वर्षों में **35%** विज्ञापित निविदा मूल्य का समान कार्य सफलतापूर्वक सम्पन्न किया गया तथा इसका प्रमाणपत्र निविदा प्रपत्र के साथ संलग्न करना आवश्यक है।
(घ) साथ ही वर्तमान वित्तीय वर्ष एवं विगत तीन वित्तीय वर्षों में निविदा दाता द्वारा विज्ञापित निविदा मूल्य का **150%** भुगतान प्राप्त किया है के संबंध में निविदा दाता संबंधित फर्म/संस्था का आडिटेड बैलेंस शीट का चार्टर्ड एकाउंटेंट द्वारा प्रमाण पत्र संलग्न करना अनिवार्य होगा।
- निविदा प्रस्ताव खोले जाने की निर्दिष्ट तिथि को अथवा पहले **Centralized Tender Room, RPF Aurumory, Near TEN Office, RDSO, Lucknow** में अथवा डाइरेक्टर, क्यू.ए. (एस.एण्ड टी) इन्सपेक्शन सेल, आर.डी.एस.ओ., नयी दिल्ली के कार्यालय में भी इस उद्देश्य से रखे गये निविदा बाक्स में दिनांक **17.08.2018 को 14:30 तक** प्रस्तुत करना होगा।
- अधोहस्ताक्षरी को बिना कोई कारण बताये निविदा निरस्त करने का अधिकार होगा।
 - उक्त विषय में कार्य हेतु पूर्ण विवरण निविदा प्रपत्र में अंकित है

फाईल सं. टी/एमटीआर/हायरिंग ऑफ टैक्सी/काल बेसिस/ एन डी एल एस/2017-18
दिनांक : 10.07.2018

(प्रीति लता)
उप निदेशक/स्थापना
कृते महानिदेशक

GOVERNMENT OF INDIA : MINISTRY OF RAILWAYS
RESEARCH, DESIGNS & STANDARDS ORGANISATION
MANAK NAGAR, LUCKNOW-226 011.

TRANSPORT SECTION
OPEN TENDER NOTICE

1. Sealed, open tenders for the following works are invited to be opened on **17.08.2018 (Friday) at 15.00 hrs.** and shall be submitted up to 14.30 hrs. office of the Centralized Tender Room, RPF Aurmory, Near TEN Office, RDSO, Lucknow. In case, the date of opening of tender happens to be a holiday, the tenders will be opened on the next working day at specified time and place.

| Tender Notice No. | Description of Work | Approx. Cost Of Work (Rs.) | Earnest Money (Rs.) | Contract period |
|--|--|----------------------------|---------------------|---|
| T/MTR/Hiring of Taxi/Call Basis/NDLS/2017-18 | i) Hiring of Tata Indigo/Swift Dezire (AC) Taxi on Call Basis. ii) Hiring of Tata Indica (AC) OR Similar Taxi on Call Basis. iii) Hiring of Tata Indica (Non AC) OR Similar Taxi on Call Basis. The above Taxis will be utilised at New Delhi and controlled by Director, QA(S&T) Inspection Cell, RDSO/New Delhi. | 63,07,844 | 1,26,157/- | <i>Two years from the date of Operation</i> |

2. Tender documents (Non-transferable) for above work can be obtained from the office of the undersigned on any working day between **10.00 hrs. to 17.00 hrs. w.e.f 20.07.2018 to 16.08.2018** and till **12.00 hrs. on 14.08.2018**.
Department will not take any responsibility on account of delay/loss or mis-delivery of Tender Sets/Offer sent by post. Tender documents without earnest money will be rejected summarily.
3. Tender documents are also available at RDSO web-site www.rdsogov.in and can be downloaded along-with the application form for participation in tender. **The cost of tender documents is Rs. 5000/-** and to be submitted in the form of Demand Draft of **STATE BANK OF INDIA** or of any of the **NATIONALIZED BANKS** in favour of **Executive Director Finance, RDSO, Lucknow** at the time of submission of the tender. This shall be submitted separately and in addition to the earnest money, failing which the tender offer will be rejected summarily.
4. Earnest money in favour of Exe. Director / Finance, RDSO, Lucknow is to be submitted in the form of Demand Draft of any nationalized bank.
5. A) **The minimum requirement that a tenderer shall have to submit.** The tenderer shall have to submit the certificates of service tax, firm registration, pan number and Bank details ie CBS Bank Account No, MICR Code, IFSC Code etc for payment purposes.
 B) The tenderer shall have to submit the attested copies of certificates as mentioned in the tender documents. The tenderer shall have to show the original certificates on demand of the department, failing which the tender shall be rejected.
 (C) The tenderer(s) should have completed from start to finish, in the last three financial years (i.e current year and three previous years) at least one similar single work, for minimum value of 35% of advertisement tender value of the work.
 (D) The tenderer(s) shall be eligible only if he/they fulfil minimum eligibility criteria of having received total contract amount during the last three financial years and in the current financial year with a minimum of 150% of the advertised tender value and authentic certificate shall be produced by the tenderers to this effect which may be duly attested by the employer/client and audited balance sheet duly certified by the Chartered Accountant, etc.
6. Tender offers shall be submitted on 17.08.2018 upto 14.30 hrs. office of the Centralized Tender Room, RPF Aurmory, Near TEN Office, RDSO, Lucknow OR Office of the Director, QA(S&T), Inspection cell, RDSO, New Delhi on or before the specified date of opening.
7. The undersigned have the right to cancel the tenders without any notice.
 - Detail Information on the above subject is available in tender Documents

T/MTR/Hiring of Taxi/Call Basis/NDLS/2017-18
Dated: 11.07.2018

(PREETI LATA)
Dy. Director/Estt.
For Director General/RDSO/LKO