



INDIAN RAILWAYS
CENTRE FOR ADVANCED MAINTENANCE TECHNOLOGY,
MAHARAJPUR, GWALIOR (M.P.) - 474 005
☒ - **0751- 470869, Fax – 0751 – 470841**

No. IRCAMTECH.GWL.CIVIL.SECURITY

Date: 08.10.2018

M/s. _____

Sub: Providing Security Arrangements and Guarding of Railway Property at IRCAMTECH, Maharajpur, Gwalior for 90 days.

You are requested to submit your quotation for "Providing security arrangements and guarding of Railway property at IRCAMTECH, Maharajpur, Gwalior for 90 days."

The quotation should be in sealed envelope super scribing "Providing security arrangements and guarding of Railway property at IRCAMTECH, Maharajpur, Gwalior for 90 days." on the envelope.

Quotation should be submitted before 12.10.2018 during office hours 09 AM to 05.30 PM and on 12.10.2018 up to 15.00 hrs.

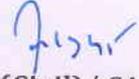
The terms and conditions are mentioned in annexure I.

Contractor should submit the item wise rate for the work "Providing security arrangements and guarding of Railway property at IRCAMTECH, Maharajpur, Gwalior for 90 days." as mentioned in Description of Item in Table below.

S.N.	Description	Unit	Quantity	Rate in Rs.	Amount for 90 days (Rs.)
NS1	Provision of three nos. security officer/supervisor in charge for providing security arrangements in IRCAMTECH premises, Gwalior.	Days	90		
NS2	Provision of one Armed security guard for providing security arrangements in IRCAMTECH premises, Gwalior.	Days	90		
NS3	Provision of five nos. Un-armed security guard for providing security arrangements in IRCAMTECH premises, Gwalior.	Days	90		
Total Amount					

The contractor has to pay wages to his labour as per prevailing rates of minimum wages and as revised by Chief Labour Commissioner (C) New Delhi time to time.

Contractor


Joint Director (Civil)/CAMTECH

Annexure-I

Quotation Notice No. IRCAMTECH.GWL.CIVIL.SECURITY, Date: 08.10.2018

Name of work: - Providing Security Arrangements and Guarding of Railway Property at IRCAMTECH, Maharajpur, Gwalior for 90 days.

- 1. Estimated value** : Rs. 7,25,418.00 including all Taxes i.e. GST, EPF, ESI etc.
2. Completion period : 90 days from the date of acceptance. It may be reduced as per our requirement at any time.

3. Scope of work:

- (a) Security personnel shall check the entry and exit of the workers as well as the visitors in to the Centre. They shall ensure that no unauthorised person or vehicle or stray cattle enter the CENTRE'S premises and create nuisance or disturbance. They shall ensure that no material goes out without permission.
- (b) Security personnel should be acquainted with the vehicle of CAMTECH and behave in respectful manner with officers & spouse and staff of CAMTECH.
- (c) They will keep watch the worker of other contractual works in the premises. They will check the movement of any suspicious person.
- (d) They shall control and regulate entry and exit of vehicles. For this purpose, a register giving the names and full addresses include mobile number of all authorized visitors and particulars of vehicles if any, together with the purpose of their visits will be maintained.
- (e) Security personnel will not allow outsider or workers to sit or remain with them while on duty.
- (f) He should detain high speed vehicles and bring them to supervisor in charge of CAMTECH.
- (g) Any irregularities noticed should be taken at once to the notice of the security supervisor, who in turn will take it to the notice of the officer in-charge.
- (h) In the absence of the security supervisor, they should report any urgent matter, immediately to the officer in-charge or any other senior officer present.
- (i) They ought to know the telephone numbers and other information required, so that they may act and inform without delay, all concerned, in the event of any emergency.
- (j) To take care of the Railway property from damage, loss and theft.
- (k) To be alert regarding any possible fire or other accidents and render all assistance in fire fighting or first-aid. They should call fire station immediately and help in stopping the fire.

4. Terms & Conditions:

- (a) Contractor shall have valid registration/license under the Private Security Agencies (Regulation) Act, 2005.
- (b) Contractor should quote the item wise rate and amount in the format both in Figure and Words.
- (c) Rate quoted should be inclusive of all taxes i.e. GST, cost of Security personnel, equipment, etc.
- (d) Rates should be quoted considering prevailing minimum rates of wages to employees issued by Chief Labour Commissioner(C) New Delhi. Rates quoted below the amount based on minimum wages will not be considered.
- (e) Contractor should submit the proof of submission for ESI, EPF, and GST etc. before payment.
- (f) Contractor should work accordingly as per scope of work as per para 3. Payment will be made only after successful completion of work.

Contractor


Joint Director (Civil)/ CAMTECH

- (g) Payment will be made on the basis of actual measurement.
- (h) Submit bill in triplicate for payment after successful completion of work.
- (i) Payment will be made available through NEFT/RTGS through WAO/ RSK/Sithouli.
- (j) The details like GSTIN, PAN, ESI, EPF, Bank Account No. and IFS Code shall be submitted for payment.
- (k) Conditional offer stands summarily rejected.

5. Penalty Clause:

- i) For absenteeism Penalty at the rate of Rs. 1,000/- per person per shift shall be imposed on the contractor and shall be recovered from the monthly bills of the contractor. This amount shall be over and above the deduction of absenteeism as per accepted rates per person per shift.
- ii) If the post found unmanned for part of the day, it shall be liable for the penalty @ Rs. 1,000/- per location/post.
- iii) During duty hours, the security personnel on duty should not consume liquor or any intoxication. In case it is noticed any time that they are under influence of liquor or intoxication or found not alert, creating public nuisance etc. a penalty of Rs. 1,000/- per person per incident will be imposed. If the incident is repeated this may lead for termination of the contract.
- iv) He will ensure that work is carried out to the satisfaction of the Railway. In the event of any damage or loss to railway property is caused by the contractor or due to lake of security arrangements, it should be rectified / repaired immediately with his own cost otherwise cost of repairing will be recovered from the bill.

6. Adherence to Labour Laws and Regulation:

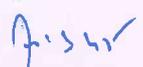
- a) **The contractor shall pay to his labour as per prevailing rates of minimum wages as revised by Ministry of labour and Employment, office of CLC (C), New Delhi from time to time. The proper and verifiable proof of making payment to the labour as per minimum wages shall be submitted by the contractor along with claim.**
- b) **Minimum wages are governed by Government notification from time to time and therefore shall be paid accordingly.**
- c) **GST, EPF, ESI rates are statutory and governed by Government notification from time to time and therefore shall be paid accordingly on submission of documentary proof.**

7. Jurisdiction: Any dispute or difference arising between the parties shall be within the preview of Executive Director/ CAMTECH/ Gwalior and his decision will be final.

8. Timely completion of work by contractor & timely payment of all charges by the Railway to the contractor shall be the essence of this agreement.

9. This is the entire agreement between the parties and no alternation or amendment is valid unless signed by a person duly authorized by the contractor & Railway.

Contractor


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