

## PROCEDURE FOR OBTAINING INFORMATION FROM RDSO

### Right to information Act-2005

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A Public Information Cell has been formed in RDSO to deal with all matters pertaining to the Right to Information Act-2005. The Cell is situated in room no. **30C** of Administrative Building (Anushandhan Bhawan)/RDSO, Manak Nagar, Lucknow. Persons desirous of obtaining information may please follow the following procedure:

1.	Please contact the Right to Information/RTI Cell at the Administrative Building of RDSO, Lucknow-226011.
2.	Please submit your application along with requisite application fee of Rs.10/- by way of Bank Draft, Banker's Cheque, Indian Postal Order or through any other acceptable mode of payment,(But not in cash) in favour of our Accounts Officer i.e. <b>Executive Director/Finance, RDSO, Manak Nagar, Lucknow-226011.</b>
3.	Please obtain a receipt of your application.
4.	In case, information is to be obtained by post, the application along with application fee in the manner mentioned against item 2 above should be addressed to :-
5.	i) – Central Assistant Public Information Officer, RDSO, Manak Nagar, Lucknow-226011 (or)
	ii) – Central Public Information Officer, RDSO, Manak Nagar, Lucknow-226011.
	On receipt of the application, Right to Information/RTI Cell shall obtain the information from concerned Directorates and advise the applicant accordingly to deposit fee further, if any, in the manner mentioned against item 2 above.