

# File No.RDSO-QAST0LKO(MISC)/1/2021-O/o ED/QA/SnT/HQ/RDSO

Quotation Notice No.: [RDSO-QAST0LKO\(MISC\)/1/2021-O/o ED/QA/SnT/HQ/RDSO](#) dated 10.06.2021.

Name of work: Repair of 3 Nos. of sofas (1 No. of 3 Seater, 1 No. of 2 Seater and 1 No. of 1 Seater) at Visitor's Room at QA/S&T/RDSO/LKO.



22-2458500  
0522-2451206

Government of India - Ministry of Railways  
Research Designs & Standards Organisation  
Lucknow - 226011

## Quotation Notice

No.: [RDSO-QAST0LKO\(MISC\)/1/2021 - O/o ED/QA/SnT/HQ/RDSO](#)

Date: 17.06.2021

**Sub:** Repair of 3 Nos. of sofas (1 No. of 3 Seater, 1 No. of 2 Seater and 1 No. of 1 Seater) at Visitor's Room at QA/S&T/RDSO/LKO.

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Your sealed Quotation offer for above mentioned work as per the schedule of work enclosed (Annexure-A) is invited by Joint Director/QA/S&T/RDSO/Lucknow for estimated cost of ₹ **15,100/-** (including GST @ 18%) with completion period of **one month**.

Please submit your quotation offer up to **24.06.2021** till **15:00 Hrs.** in the office of Joint Director/QA/S&T/RDSO/Lucknow, Room No. 414, 4th Floor, Abhikalp Bhavan, Annexe-II, Manak Nagar Lucknow-226011. Quotation offer shall be opened on the same day at **15:30 Hrs.** in the chamber of Joint Director/QA/S&T/RDSO/Lucknow. In case, the **24.06.2021** happens to be a holiday the Quotation offers shall be received and opened on the next working day at the same time and place. Schedule of work is attached on which the offer price in percentage above/below at par in comparison to the estimated rates is to be quoted. Tenderer should be registered with GST; it is requested to submit the GSTIN number along with the offer, failing which will result in cancellation of offer.

**Note:** 3 Nos. of sofas (1 No. of 3 Seater, 1 No. of 2 Seater and 1 No. of 1 Seater) is available at Visitor's Room of QA/S&T/RDSO/LKO for carrying the above work.

DA: As above

Contractor's signatures  
(Seal)

Joint Director/QA/S&T/RDSO/LKO

### Copy to:

1. Joint Director/Finance: For deputing official for opening of quotation on **24.06.2021** at **15:00 Hrs.**
2. ADE/TMS – for publishing the quotation notice on the website.
3. Notice Boards of Annex – I, II and Administration Building.

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**Annexure –A**

**Schedule of Work**

S. No.	Details of Items	Unit	Qty	Estimated Cost			Cost offered by the bidder		
				Rate in Rs. (in figure)	Amount in Rs. (in figure)	Amount (in Words)	Rate in Rs. (in figure)	Amount in Rs. (in figure)	Amount (in Words)
1.	Repair of Sofa at Visitor's Room at QA/S&T/RDSO/LKO including Replacement of Complete Leather, Adhesive, Replacement of Foam, Other accessories like Sewing thread, Dori etc. (including GST @ 18%)	Job	1	15,100/-	15,100/-	Fifteen thousand one hundred only			

You are requested to fill up the rates against scheduled item mentioned above and submit the same in the sealed envelope in the box provided at office of Joint Director/QA/S&T/RDSO/LKO, Room No. 414, 4<sup>th</sup> Floor, Abhikalp Bhavan, Annexe-II, Manak Nagar Lucknow-226011.

Quotation shall be Opened at **15:30 Hrs. on 24.06.2021.**

**Note:**

- 3 Nos. of sofas (1 No. of 3 Seater, 1 No. of 2 Seater and 1 No. of 1 Seater) is available at Visitor's Room of QA/S&T/RDSO/LKO for carrying the above work.
- Parties are advised to visit the site proposed for work for their estimate.
- The quotation offer shall be valid for 90 days from the date of opening of the quotation.
- Single Rate to be quoted for above work should be in figures and words. In case of any discrepancy in rate quoted in figures & words, the rate given in words shall be taken as final. Rate should be clearly written and in case of any ambiguity or multiple rates, offer shall be summarily rejected.
- There shall not be any cutting/overwriting in the offered value. In case of cutting/overwriting, the offer shall be summarily rejected.

Date:

Tenderer's signature and Seal

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### **TERMS & CONDITION FOR SCHEDULES OF WORKS**

The Terms & Condition for schedules of works is as under:

1.	The work should be completed within One month of issue of LOA.
2.	During repairing etc, in this work shall be carried out as per direction of Site Engineer.
3.	Completion Period of Work:- The work of Repair of Sofa at Visitor's Room at QA/S&T/RDSO/LKO including Replacement of Complete Leather, Adhesive, Replacement of Foam, Other accessories like Sewing thread, Dori etc. in RDSO, QA/S&T of Annexe-I building should be completed with-in One Month from the dated of receipt of acceptance letter in all respect
4.	The bidder (whether his quotation accepted or not), shall treat the contents of his quotation as private and confidential. He shall also treat the prices quoted by him as strictly confidential till the quotation is opened.
5.	<b>No CLAIM FOR REJECTION OF BIDDER:</b> The quotation, when submitted shall not constitute an agreement and the bidder shall have no cause of action of claim against the RDSO for rejection of his offer. The RDSO shall always be at liberty to reject or accept at his own discretion and any such action will not be called into question and the bidder shall have no claim in that regard against the RDSO.
6.	<b>Payment:</b> 100 % payment will be arranged after satisfactory completion of the work on submission of duly signed bill. PAN, GSTN & Bank account details including IFSC & MICR code shall be submitted with the bill. Income tax and GST etc. will be deducted at source from the bill as per rule as applicable. Rate & Amount shall be quoted in both words & Figures.

Acceptance of quotation shall be communicated by e-mail/FAX/Telex/Telegram/Express Letter or a formal letter of acceptance of quotation by RDSO. When acceptance is communicated by e-mail/FAX/ Telex/ Telegram/ Express letters, the formal letter of acceptance will be sent to the bidder as soon as possible. Issue of e-mail/FAX/ Telex/ Telegram/ Express letter should be deemed to conclude the contract.

Date:

Tenderer's signature and Seal

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## **Execution of Schedule of work**

### **Technical Specification & Special Conditions of the Work**

#### **1. Brief Description of work:**

1.1 As mentioned in Schedule of Work 'Annexure-A' and as per the direction of site engineer.

#### **2 Repair of 3 Nos. of sofas (1 No. of 3 Seater, 1 No. of 2 Seater and 1 No. of 1 Seater) at Visitor's Room at QA/S&T/RDSO/LKO.:**

2.1 There is 3 Nos. of sofas (1 No. of 3 Seater, 1 No. of 2 Seater and 1 No. of 1 Seater) at Visitor's Room at RDSO QA S&T at Annexe –II building. This work is for repairing of the said sofa at RDSO QA S&T.

2.2 This work requires Replacement of Complete Leather covering, use of Adhesive to stick, Replacement of Foam, Other accessories like Sewing thread, Dori etc.

2.3 All the materials required to replace shall be supplied by contractor.

2.4 The site engineer of RDSO shall be in charge of the work.

2.5 If any breaking work is done on the wall the wall shall be restored to its original condition after the work is completed.

2.6 Various items mentioned in schedule are to be executed as per standard practices being following nationally/internationally as applicable.