



No.I&L/BB/G-30/Taxi Hiring

Dtd : 01.01.2021

To

**Sub: Hiring of AC taxis on call basis at Mumbai.**

**Ref :RDSO/LKO Letter No.ST/SP-4/Vehicle Hiring/Mumbai, dtd  
01.01.2021**

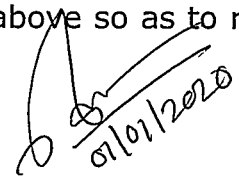
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It is proposed to hire of AC Taxis on call basis for a period of one year for this office use. Details are given below:

- (1) Quotations should be sent in the attached format in a sealed cover to **ExecutiveDirector/QA/Mech, RDSO, New Annexe Building, Western Railway, Churchgate, Mumbai – 400 020** and the contractor or his authorised representative should sign on the sealed envelope along with their seal. The rates are to be offered as per the format given in the attached work schedule duly signed and stamped with remarks that all the terms and conditions are acceptable.
- (2) The other terms & conditions of the work are as per the attached format.

You are requested to send your quotation as per above so as to reach this office latest by 08.01.2021(**17.00 hrs.**).

DA: as above

  
**(J.K.Soni)**  
**ARO/I&L**  
**RDSO/Mumbai**

Copy to :

- (i) **Director/Telecom, RDSO/LKO** – The above may kindly be uploaded on the website of RDSO.All the documents are e-mailed to you on rdsoexchange@gmail.com
- (ii) **Director/Stores-I,RDSO, Manak Nagar, LKO** – for kind information please.

## WORK SCHEDULE

Scope of Work:- HIRING OF AC TAXI (Maruti Swift Dzire (AC), Hyundai Xcent (AC) or similar segment taxi) FOR HAG/SAG OFFICERS OF RDSO/LKO ON CALL BASIS AT RDSO, MUMBAI.

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Cost of the work - Rs. 47,340 /-  
Time period - One year from the date of operation

SN	Particulars	Hiring of Maruti Swift Dzire (AC), Hyundai Xcent (AC) or similar segment taxi on call basis at RDSO, Mumbai.	
		In Figures (Rs.)	In Words (Rupees)
1	Rate for each trip of 8 hrs / 80 Kms (Item Quantity – 18 nos.)		
2	Rate of each extra hour after 8 hrs. (Item Quantity – 60 hrs.)		
3	Rate of each extra Km. After 80 Kms. (Item Quantity – 525 kms.)		
4	Extra Night Charges per trip after 10:00 PM & before 6:00 AM (Item Quantity – 06 nos.)		

### (A)-TERMS AND CONDITIONS:

1. The rates quoted by the firms for hire of the vehicle with driver & fuel shall be all-inclusive of taxes.
2. Rates should be quoted in figures and words clearly. In case of any discrepancy between rate in figures and rate in words; rate in words will prevail.
3. In case of default, no amount will be payable to the firm.
4. The upholstery shall not be merely a cover over the seats and it should not be in torn condition or having patches.
5. The vehicle should be free from abnormal vibration and noise.
6. The driver must attend the duty on time and in proper and clean uniform. The driver must also wear the name badge with valid driving license.
7. The kilometerage and time for the purpose of vehicle –run shall be reckoned from the office of the firm/garage whichever is nearer to the office of RDSO/Mumbai. That distances shall not exceed 10 kms for each side.
8. No mileage will be allowed for the drivers to take lunch, break-fast, run of the vehicle on this account, if any will be deducted from the recorded kilometerage.
9. Mention the applicability of any other relevant taxes viz. Service Tax, Toll Tax, EC, SHEC, etc. as admissible under rules clearly.
10. Only MUMBAI No. Maruti Swift Dzire/AC, Hyundai Xcent/AC, Honda Amaze/AC, Toyota Etios/AC cars of 2017 model or onwards are to be supplied.
11. Night charges will be paid after 22:00 (10:00 PM) & before 6:00 AM and parking charges will be also charged on bills.
12. 30 minutes time will be allowed both ways for reporting and off duty for the purpose of charge.
13. Bills for hiring of Taxi for any month shall be preferred in the first week of the following month to Asst. Personnel Officer (Admn.)/RDSO/LKO.

14. In case of unsatisfactory of service, kilometerage or in any respect whatsoever, the decision of the Executive Director /Stores, Stores Directorate, RDSO, Manak Nagar, Lucknow shall be final.
15. Executive Director /Stores, Stores Directorate, RDSO, Manak Nagar, Lucknow shall reserve the right to terminate the contract at any time without assigning any reason.
16. In case of any dispute of any kind, the decision of Executive Director /Stores, Stores Directorate, RDSO, Manak Nagar, Lucknow shall be final and binding on you.

**(B) - PENALTY CLAUSES**

1. The vehicle being sent by you, will be regularly inspected by the nominated officer in case of non-Compliance of any of the condition, a minimum penalty of Rs. 300/- (Rs. three hundred only) per occasion shall be imposed on the defaulted firm, which will be deducted from your bills.
2. The firm will be responsible to ensure punctuality of the timing in the supply of the vehicle, default, if any, shall be at risk and cost of the supplier.
3. The vehicle being sent by the supplier, will be inspected by the users & in case of non-compliance of any of the conditions regarding condition of the vehicle and the performance of the Driver, a penalty of Rs. 300/- (Rs. Three hundred only) can be imposed on defaulting firm.
4. If the vehicle goes out of order for whatsoever reason, the supplier shall provide an alternate arrangement within one hour, failing to which a minimum of penalty of Rs.300/- (Rs. Three hundred only) shall be imposed; the amount will be recovered from their bills.
5. The supplier shall provide 24 hrs. manned telephone/Mobile for booking of vehicles, even during odd hrs.
6. In case of non-functioning of AC systems a penalty of Rs. 200/-(Rs. Two hundred only) per vehicle per day will be imposed.
7. You will be required to supply vehicle within 20 minutes from receipt of the order. In case of non-compliance, a penalty of Rs. 25/- per 15 minutes for delay shall be imposed on you.
8. All the drivers shall be having mobile phones so that officers can contact them whenever required.
9. No change of vehicle will be allowed without the prior permission of user.
10. **Hiring contract:** - for one year from date of operation
11. Any extra charges will not be admissible at the time of fuel hike. The accepted hiring rates will be constant during contract period and extension also.
12. The firm will be responsible to ensure complaints – free services & good behavior of the driver.
13. In case the hired vehicle run below 20 KMs and released within 2 hrs. then only 50% shall be paid, as per accepted rates quoted by firm for full day i.e. 80 kms or 8 hrs. only.
14. In extra hrs, 30 minutes & above will be rounded off to 01 hr & below 30 minutes will be ignored.
15. Terms & conditions which have not been mention in Quotation conditions and are applicable for execution of the work will be covered under GCC for Services with latest amendments.

We accept terms and conditions laid down as above and bind ourselves to abide by them.

Signature :

Name of the Proprietor : \_\_\_\_\_

Address and stamp  
of the firm : \_\_\_\_\_

Mobile/Telephone No. : \_\_\_\_\_

Date : \_\_\_\_\_