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भारत सरकार—रेल मंत्रालय  
अनुसंधान अभिकल्प और मानक संगठन  
Government of India - Ministry of Railways  
Research Designs & Standards Organisation  
Lucknow – 226011



### Quotation Notice

No. STT/TMS/Website 006

Date: 24.10.2020

Sub: Redesigning, Development and implementation of Intranet website and Railnet website of RDSO Lucknow.

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Your sealed Quotation offer for above mentioned work is invited by ADE/TMS/RDSO office for the estimated cost of **Rs 3,68,750.00/-** with completion period of **Two Months**. Please submit your quotation offer up to **02.11.2020** till 15:00 Hrs. in the office of ADE/TMS/RDSO. Quotation offer will be opened on the same day at 15:30 Hrs in the chamber of ADE/TMS/RDSO. In case, the 02.11.2020 happens to be a holiday the Quotation offers shall be received and opened on the next working day at the same time and place. Schedule of work is attached on which the offer price in percentage above/below/at par in comparison to the estimated rates is to be quoted. Tenderer should be registered with GST, it is requested to submit GSTIN number along with the offer, failing which will be resulted in cancellation of offer.

Contractor Signatures  
(Seal)

ADE/TMS  
RDSO/LKO

### Schedule of Work

**Name of work:** Redesigning, development and implementation of Intranet website (10.100.2.12) and Railnet website (10.100.2.19) of RDSO, Lucknow.

**Estimated cost of work:**

SN	Particular of work	Unit	Qty	Rate in Rs. (Figures)	Rate in Rs. (in words)	Amount in Rs. (in figures)	Amount in Rs. (in words)
1	Website Template Design from scratch such that it should be mobile responsive and can adjust according to screen size etc. as per annexure-I	Nos.	2				
2	Dynamic website development in compliance with GIGW guidelines using latest server-side scripting. Website should contain all existing contents of RDSO website. Option to Add comment option for Draft spec/Publication (or wherever require), Form for submitting nomination data for training, seminar etc, Search and Sorting option on pages wherever required. Website should be Bilingual (Hindi & English), Font increase/decrease, Contrast change etc. as per Annexure-I	Pages	400				

3	Admin Panel for website management (updating website content) in both languages	Nos.	2				
4	Separate User login for each directorate of RDSO for updating directorate webpage .	Nos.	33				
5	SSL implementation for security of website	Nos.	2				
6	Technical assistance will provided by the tenderer at each stage certification, for obtaining Website Quality Certificate for the RDSO Website)	Nos.	2				
9	Total						

Note: Unit Rate and amount should be written both in figure and words. In case of any discrepancy, unit rate written in words will be taken as final.

### Terms & Conditions

#### 1. General Conditions:

- 1.1. The validity of quotation shall be for 30 days from the date of opening of quotation.
- 1.2. The amount given in schedule of work shall be quoted including all taxes except GST which is to be separately indicated as item 8.
- 1.3. Maintenance period of website shall be for one year from the date of completion mentioned in completion certificate to be issued by Jt. Director/TMS.
- 1.4. Firm applying for the work should have designed website for any government/PSU organisation, Academic institutions, Banks and experience of maintaining a website of one year in the last five years from date of calling of above quotation. Bidder should attach documentary proof for the same with the quotation.
- 1.5. Bidder shall submit clause by clause compliance of Technical specification in Annexure-I
- 1.6. RDSO reserves the right not to consider conditional quotation and reject the same without assigning any reason.

- 1.7. All the papers should duly signed by the contractor.
- 1.8. Bidder may visit RDSO to know the details of website, quantum and methodology of work including maintenance of website before participating in quotation notice.
- 1.9. Contractor has to provide minimum 100 man-hours onsite training to RDSO employees regarding operation & updating websites.

## **2. Completion Period**

- 2.1 The work of redesigning, development and implementation of Intranet website (10.100.2.12) and Railent website (10.100.2.19) of RDSO, Lucknow should be completed within 60 days from the date of receipt of work order.

## **3. Payments**

- 3.1 90% Payment shall be done after successful installation & commissioning of websites on receipt of bill. The concerned railway supervisor and ADE/TMS will submit report to Director/TMS regarding successful installation & commissioning of websites and completion certificate will be issued by Director/TMS.
- 3.1 Balance 10% Payment shall be arranged after satisfactory completion of maintenance period of one year from date of completion mentioned in completion certificate on receipt of bill.
- 3.1 Bank account details including IFSC, PAN & GSTIN shall be submitted along with bill. Income Tax will be deducted at source from the bill as per rule as applicable.

## **4. Performance Guarantee & Security Deposit**

- 4.1 Successful bidder has to give Performance Guarantee in the form of Demand Draft/Cash, bank Guarantee valid for AMC period plus 60 days amounting to 5% of contract value within 30 days from the date of issue of letter of acceptance.
- 4.1 The Performance Guarantee shall be released after completion of AMC period on "Completion Certificate" issued by the competent authority stating that the contractor has completed the work in all respect satisfactorily and after passing the final bill based on "No claim Certificate" from the contractor.
- 4.1 Successful bidder should submit 5% of total value of contract as security deposit. Security deposit shall be deducted from the running bill @ 10% till full security deposit is deducted.
- 4.1 Security deposit will be released after successful completion of AMC period of work as certified by the competent authority and "No claim Certificate" from the contractor.
- 4.1 Whenever the contractor is rescinded, the Security deposit shall be forfeited and the Performance Guarantee shall be encashed.

## Technical Specification

1. Both websites should provide a rich design based on the latest trend as on date of calling quotation and give the feel of the professional website.
2. Both websites should comply with GIGW guidelines.
3. SSL implementation should be done for security of both websites.
4. STQC Certification should be done to ensure security of websites. STQC Certification cost will be provided by the RDSO, tenderer will provide technical assistance at each stage certification, for obtaining Website Quality Certificate for the RDSO Website.
5. Both websites should have admin login to manage user and enable/disable user rights and centralized managing the website and updating website. Admin should be have access for modification of every section of website.
6. Different user login (separate for each directorate) should be provided for updating information pertaining to respective directorate. User login of a particular directorate should not have permission to modify other directorate.
7. It should provide easy navigation so the users can search the required information easily.
8. Both websites should have sorting facility, search option for easy searching of information.
9. It should have option for submitting nomination for seminar, training. Nomination details can be viewed by concerned officers and generate report.
10. It should have option to give comments for draft specification, STR, manual etc. that can be viewed by concerned authority and report can be generated.
11. Both websites should be Mobile responsive and can be adjusted according to the screen size, so as to access the website from any device.

12. Both websites should be developed in the latest scripting language i.e. HTML5, which should support the various latest features of media viewing as well as the facility of mobile responsive features.
13. Both websites should be designed in such a way that it should have facility of centralized defining of parameters & uniformity in design.
14. To keep the design uniform the complete website may be CSS (Cascade Style Sheet) based.
15. Both websites should be provided with Large menu facility, which will give plenty of space for covering all the menus.
16. Both websites should be compatible with all the currently available browsers like Chrome, Mozilla & Internet explorer etc. in their latest versions and no plugins are to be required as default to access the website.
17. The font size of the websites should be manageable. Font size can be increased or decreased according to the requirement using button on the website.
18. Both websites should be provided with contrast change facility. This feature should provide facility to change contrast theme of the website on the click of button.
19. Both websites should be Bi Lingual. It should be available in both languages English and Hindi. The website language should be able to change on the single click of button.