

**GOVERNMENT OF INDIA & MINISTRY OF RAILWAYS  
RESEARCH DESIGNS & STANDARDS ORGANISATION**

**QUOTATION DOCUMENTS**

**QUOTATION NOTICE No.** RM2/Luggage Carrier/2024

**NAME OF WORK** Hiring of one no. luggage carrier (Mahindra Pickup/Tata ace or similar) for transportation of Data Acquisition System, equipments, Leads, Tools, DG Sets, LPG cylinders, utensils & crockery etc from Berthing complex of Testing Directorate to Lucknow yard and back for three years on call basis.

**Approximate cost of work: Rs. 4,23,360.00 (including GST)**  
**Completion period of work : 3 Years (36 months)**

**Quotation to be submitted up to : 08.03.2024 at 14:30 hrs**  
**Quotation Opening date & time : 08.03.2024 at 15:00 hrs**

**ISSUED BY:**

**Director/ Testing (HQ)**  
**Testing Directorate**  
**R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.**

**Name of work:- Hiring of 01 no. Luggage Carrier (Mahindra pickup/Tata Ace or similar) for three year on call basis.**

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Sign. Of Quotationer  
With Date & Stamp

Sign. Of Dy. Director/HQ  
Testing Dte/RDSO/LKO

**FIRST SHEET**

To,

**The President of India,  
Acting through Dir. Testing (HQ), Testing Directorate  
R.D.S.O., MANAK NAGAR, LUCKNOW – 226 011.**

I/We..... have read the various conditions of Quotation attached hereto and hereby to abide by the said conditions. I/We also agree to keep this Quotation open for acceptance for a period of 90 days from the date fixed for opening the same. I/We offer to do the work as set out in the Quotation paper. I/We also agree to abide by the General Conditions of the contract and to carry out the work according to the special terms and conditions for supply of Luggage Carrier, as laid down by the RDSO Administration for present contract.

2. I/we also hereby agree to abide by the General Conditions of Contract of Service and to carry out the work according to the Special Conditions of Contract and specifications of materials and works laid down by the Railway in the annexed Special Conditions/Specifications and Standard Specifications 1987 of Northern Railway.
3. Until a formal agreement is prepared and executed acceptance of this Quotation shall constitute a binding contract between us subject to the modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for the work.

Signature of Witness

1.....

2 .....

Signature of Quotationer:  
Quotationer's Address:

Sign. Of Quotationer  
With Date & Stamp

Sign. Of Dy. Director/HQ  
Testing Dte/RDSO/LKO

## **SUMMARY PAGE**

**Quotation Notice No** RM2/Luggage Carrier/2024

**NAME OF WORK:** Hiring of 01 no. Luggage Carrier (Mahindra pickup/Tata Ace or similar) for three year on call basis.

**Quotation Documents to be received up to 14.30 hrs. of 08.03.2024.**

1. Approximate Cost of Work for Three years Rs. 4,23,360/- (including GST)
2. Completion Period : Three year
3. Date & Time of Opening on **08.03.2024 at 15.00 hrs**
4. Quotation Form No. -----

**Note:**

1. Quotation paper in original duly signed on each page must be returned with your offer.
2. Rates must be filled on work schedule at page no. 17 (Seventeen)
3. Rates should be quoted inclusive of permissible taxes, if any.
4. Offer shall be kept open for 90 days (Ninety days)
5. Quotation Forms and Annexures form at page no.14 to 17 must be filled by the Quotationer.

**Declaration:-**

1. The rates mentioned above are all inclusive of fuel, driver & GST and no further charges will be claimed.
2. **Hiring period:** for a period of three years from the date of operation, and can be extended after three years by RDSO administration Lucknow for a period and value of 25% of contract at the accepted/lower rates.
3. We agree to supply the Luggage carrier at accepted rates as and when required by the Director Testing (HQ), RDSO, Ministry of Railways, Lucknow.
4. A list indicating the particulars of Vehicles, mentioned in QUOTATION NOTICE is enclosed. We also enclose certificates/documents (as detailed below) regarding our best performance with other Government departments/offices.
5. We agree to maintain such records as may be required or prescribed by the RDSO for documenting the hiring of the luggage carrier and for preferring claims thereof, for payment.
6. We note that RDSO Lucknow reserves the right to reject all or any of the offers received without assigning any reason and that it also reserves the right to accept more than one offer.
7. We agree that in the event of any doubt or dispute about the hiring of this Luggage carrier including the rates of hire charges we shall abide by the decision of the Director Testing (HQ), Testing Directorate, RDSO, Lucknow.

Sign. Of Quotationer  
With Date & Stamp

Sign. Of Dy. Director/HQ  
Testing Dte/RDSO/LKO

8. The Quotationer should have Vehicle Registration No. (Certificate), fitness certificate, insurance certificate, pollution certificate of vehicle etc, these certificates to be valid & up to date in all respect and must be produced if ask for.
9. The Quotationer will provide Bank name, branch, address, a/c No, and specified bank details i.e. CBS account no., MICR code, IFSC code etc. for payment purpose and fill the mandate form.
10. We understood that contract is for supplying for one no. Luggage carrier on call basis.
11. Months means calendar month.
12. If any Challan to be issued to the vehicle from Govt of India or carrier is detained by any govt. agency during transportation of the Testing Directorate RDSO material because of any misconduct and short comings as per the traffic rules and regulations or Law of country on the transporter's parts, the firm will be responsible for that and pay the penalty if any to government as well as the loss of Testing Directorate RDSO due to Detention of railway material during this period also be recovered from the contractor's bill.

Yours faithfully,

Sig. of Quotationer  
Name in (Block letters)  
Address with Telephone No.

Encl: As above.

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## **SPECIAL TERMS & CONDITIONS/SPECIFICATIONS**

**Name of Work/Service: Hiring of 01 no. Luggage Carrier (Mahindra pickup/Tata Ace or similar) for three year on call basis.**

### **SCOPE OF WORK**

1. The rates quoted by the firms for hire of the vehicles with driver & fuel and other taxes shall be all-inclusive.
2. No any extra charges will be admissible at the time of fuel hike. The accepted hiring rates will be constant during contract period & its subsequent extension if any also.
3. Charges will be calculated per trip on actual basis. One trip means RDSO to LKO yard or back. Average number of trips per month has been taken as 10 for luggage carrier. The rates are inclusive of fuel and driver.
4. Vehicles is to be supplied:  
One no. Luggage Carrier (four wheels) of 2020 onwards model in good working condition for minimum carrying capacity of one tonne and minimum volumetric capacity (approx. 7 feet X 5feet X 4feet) is to be supplied.
5. The luggage carrier (Mahindra pickup or similar), listed in the Bid/Tender, should be made available to RDSO/Lucknow and it will be responsibility of firm to ensure that all legal documents of vehicle & drivers are be completed in all respect as per traffic and other statutory rules and regulation and necessary documents must be available with the driver when the vehicle is got available to RDSO. In case of Penalty being imposed by any govt agency due to non-availability of any of the these documents/non-compliance to statutory regulations, the same will be the paid by the firm and RDSO will not be liable for any if such issues of any manner.
6. In case of default, no amount will be payable to the firm.
7. The vehicles should be free from abnormal vibration and noise.
8. The driver must attend the duty on time. The driver must also hold a valid driving license.
9. No mileage will be allowed for the drivers to take lunch, break-fast, run of the vehicle by RDSO.
10. Mention the applicability of relevant taxes viz. GST, CST (with D-Form), Toll Tax, Parking charge EC, SHEC, etc. as admissible under rules clearly.

11. Night charges, parking and toll charges are also included in hiring charges. No extra payment will be admissible.
12. On an average each trip normally takes around (4) four hours for Luggage Carrier (Mahindra Pickup/Tata Ace or similar) after reporting of the vehicles at working place.
13. Bills for hiring of Luggage carrier for any month shall be preferred in the first week of the following month and sent to the Director Testing (HQ), Testing Directorate, RDSO, Lucknow.
14. In case of unsatisfactory of service or in any respect whatsoever, the decision of the Director Testing (HQ), RDSO, Lucknow shall be final.
15. Director Testing (HQ), Testing Directorate, RDSO Lucknow shall reserve the right to terminate the contract at any time without assigning any reason.
16. In case of any dispute of any kind, the decision of the Director Testing (HQ), Lucknow shall be the final and binding on you.
17. The Driver of vehicles will maintain log sheets/ duty slips for each trip and the same should be attached to the bills. No bills will be entertained with incomplete duty slip. Duty Slip should be filled/completed in all respect i.e. indicating dates, reporting time and releasing times with concerned releasing authorities' signature for which the vehicle was requested.
18. On demand of Luggage carrier to be kept readily available for the purpose.
19. In case of Luggage carrier the distance is limited from berthing complex RDSO to Lucknow yard & back only.
20. The logbook should be maintained daily and signed by competent authority. Photocopy of logbook should be attached with the bills and no payment will be made in case of unsigned logbook.
21. Estimated cost of work is given at **Annexure-IV**, Tenderer should quote the rates of vehicle hiring separate for i.e. Luggage carrier (Mahindra pickup/Tata Ace or similar). Bidder has to quote the rate as per **Annexure-IV**, if not quoted accordingly then bid may be rejected.
22. Bidder/Tenderer has to provide the detail information of the drivers working under him and details of ownership & partnership of supplied vehicles by the bidder as per **Annexure-I** and **Annexure-II** respectively.
23. Bid Splitting clause mentioned in bid is not applicable.

## **PENALTY CLAUSES**

24. The Luggage Carrier being sent by the Bidder/Tenderer will be randomly inspected by the nominated officer (to be nominated by Director Testing). In case of non-compliance of any of the condition regarding vehical (luggage carrirer), a penalty of Rs. 500/- (Rs. five hundred only) per occasion shall be imposed on the defaulting firm, which will be deducted from your bills.
25. The firm will be responsible to ensure punctuality of time in providing the vehicle, Default, if any, shall be at risk and cost of the Tenderer.
26. If the vehicle goes out of order for whatsoever reason, the supplier shall provide an alternate arrangement within one hour (for Luggage Carrier), failing which a minimum of penalty of Rs.500/- (Rs Five hundred only) shall be imposed; the amount will be recovered from their bills.
27. The supplier/ Tenderer shall provide 24x7 hrs, telephone/Mobile number in talking mode of 24x7 hrs for booking of vehicles (i.e. including odd hours).
28. The Tenderer will be required to supply the luggage carrier (Mahindra pickup/Tata Ace or similar) within 2 hour from receipt of the order. In case of non-compliance, penalty of Rs. 500/- (Rs. five hundred only) per occasion shall be imposed.
29. All the drivers should be having mobile phones so that officials can contact them, whenever required. Mobile number of drivers to be given to Officials for whom the vehicle is requested. The drivers to be communicated at the time of confirming the booking of vehicle.
30. The firm will be responsible for any complaint against the misconduct of the driver or any other similar issues if, reported by officials of Testing Directorate.
31. In case of accident during transportation of equipments if any, the cost of damaged equipment will be paid by the contractor to RDSO and if any dispute regarding this matter, the decision of The Director Testing (HQ), RDSO, Lucknow shall be final.
32. The bidder(s) shall keep the offer open for a minimum period of 90 days from the date of opening of the bid.
33. The successful bidder shall execute the contract document within 30 days after receipt of notice issued by Railways that such documents are ready.
34. There will not be any advance payment to the contractor/ successful bidder under any name including 'Mobilization Advance'.
35. The contractor shall commence the services within 30 days after the receipt by her in writing to this effect from the Manager/Director (RDSO).



## **2. ILLEGAL GRATIFICATION**

Any bribe, commission, gift or advantage given, promised or offered by or on behalf the contractor or his partner, agent or servant or anyone on his or on their behalf to any officer or employee of the Railway or to any person on his or their behalf in relation to the obtaining or the executive of this any other contract with the RDSO shall in addition to any criminal liability which he may incur subject the contractor to the payment of any loss or damage resulting from such rescission and the RDSO shall be entitled to deduct the amounts so payable from any moneys due to the contractor under the contract or any other contract with the RDSO. The contractor shall not lend or borrow from or have or enter into any monetary dealings or transactions either directly or indirectly with any employee of RDSO and if he shall do so the RDSO shall entitle forthwith to rescind the contract the all other contracts with the RDSO. Any question or dispute as to the submission of any offence or compensation payable to the RDSO under this clause shall be settled by the Director General of the RDSO in such a manner as he shall consider fit and sufficient and his decision shall be final and conclusive.

## **3. FORCE MAJEURE CLAUSE**

- 3.1 The term 'Force Majeure' means any Act of God and any event, whether accidental or not, beyond the will and control of the Party affected by such event (but not necessarily predictable) such as war, whether declared or not, riot, insurrection, civil commotion sabotage, strikes, lock out, or other disturbances, accidents, fire, earthquake, flood, explosion, damage to plant or installations, epidemic, quarantine restrictions, absence of the usual means of transport and embargoes, the occurrence of which event could not have reasonably be foreseen or provided for by a man of common prudence exercising due diligence together with the steps taken by it to avoid or minimize the adverse effect of such Force Majeure event, as also the cessation of such event.
- 3.2 In the event that any of the parties hereto finds itself unable, by reason of a case of 'Force Majeure' to carry out its obligations hereunder in whole or in part, the obligations of such Party to the extent that they are affected by such 'Force Majeure' shall be suspended as long as impossibility so caused shall last but not thereafter. The adverse situation created by such 'Force Majeure' shall be remedied as far as possible, with responsible dispatch.
- 3.3 The Party affected by 'Force Majeure' shall give notice thereof to the other Party setting forth all necessary particulars concerning the giving of the said notice, the obligations of the Party giving such notice shall be suspended as said above and the Parties shall consult together with a view to determining mutually acceptable measures to overcome the difficulties arising there from.

## **4. PAYMENT TERMS**

Payment shall be made on monthly basis on the submission of the bills to Director Testing (HQ), Testing Directorate, R.D.S.O. Lucknow as per terms & condition laid down in the Bid/Tender documents. Charges will be calculated per trip on actual basis.

- 4.1 The bills will be verified by Director Testing (HQ), RDSO/MANAK NAGAR, LUCKNOW-226011 for payments of the deduction of penalties and taxes in vogue from the bills if any. The Tenderer shall mention name of the work and reference of agreement

in the bills as well as name of the bank, branch, a/c no. and bank code no. & PAN on the bills. The contractor, who has signed the contract agreement, should sign the bills.

**4.2 Paying Authority:** Payment for all items of the contract will be made by Executive Director/Finance, RDSO, Manak Nagar, Lucknow-226011

## **5. OTHER CONDITIONS:**

It shall not be obligatory on the Director Testing (HQ), RDSO/Lucknow to accept the lowest offer and also he/she shall always be at liberty to reject or accept any offer or offers at his/her sole discretion and any such action will not be called into question and no Tenderer shall have any claim in that regard against the Indian Railways.

5.1 If the Tenderer deliberately gives wrong information in his offer, the Director Testing (HQ) RDSO/Lucknow reserves the right to reject such Tender/Bid at any stage.

5.2 The Tenderer shall be required to produce original documents testifying to the declarations/claims regarding technical or financial profile of the Tenderer in his offer, if and when desired by the Director Testing (HQ), RDSO/Lucknow.

5.3 Non-compliance with any of the conditions set forth in the Bid/Tender documents, herein, is liable to result in the Tender/Bid being rejected.

5.4 **STATEMENT OF DEVIATIONS:-** The Tenderer shall indicate his compliance or otherwise against each clause and sub-clause of the terms & conditions listed in the “Special Terms and Conditions for hiring of Vehicles mentioned in Tender Notice to the (RDSO) Ministry of Railways on Monthly Rate basis. In case of deviations, the Tenderer shall, for this purpose, enclose a separate statement of deviations with detailed reasons.

5.5 **Statutory Variation Clause:** Any statutory variation in taxes or duties arising in future is liable to be admissible only within the original completion period of the contract subject to production of documentary evidence and related government notifications, further subject to indication of the same in firm’s offer and contract. The following shall be applicable:

5.5.1 Reduction in price of the goods and services being supplied by the contractor to Indian Railways, resulting from any reduction or remission of taxes and duties shall be passed onto Indian Railways by the contractor irrespective of the original completion period of the contract.

5.5.2 Any increase in taxes and duties beyond the original completion period of the contract shall be borne by the contractor.

5.6 Where the bidder has quoted all-inclusive price without mentioning the taxes at present or in future and has also not quoted with Statutory Variation Clause, the contractor shall have to bear the future variations in all such cases.

5.7 Bidder/Tenderer to give consent in a mandate form (Annexure-III) for receipt of payment through ECS /EFT. Tenderer to provide the details of bank account in line with RBI guidelines for the same. These details will include bank name, branch name and address, account type, bank account number and bank & branch code as appearing on MICR cheque by bank. Tenderer to attach certificate from their bank certifying the correctness of all such information.

5.8 In case of non-payment through ECS/EFT or where ECS/EFT facility is not available, payment will be released through cheque. Payment by irrevocable letter of credit can also be made. However, in such cases, the contractor has to give a notice of one month before submitting request for payment.

**6. Price Variation Clause is not applicable to this contract.**

**7. REQUIRED CERTIFICATES:**

Quotationers should have submitted the attested photocopy of following certificate with offer:

- GST Registration & TIN no. of firm.
- PAN No.
- Pollution Under Control Certificate
- Vehicle Registration Certificate

## **GENERAL INSTRUCTIONS TO QUOTATIONERS**

On behalf of the President of India, Dir./Testing (HQ), RDSO, MANAK NAGAR, LUCKNOW – 226 011 hereinafter referred to as ‘Railways’ invites Quotations from established, experienced and reliable agencies for hiring of a Luggage Carrier as detailed in the schedule of work and advertised in the open Quotation notice, issued by RDSO/Lucknow.

The contract emerging out of this Quotation shall be referred to as “Contract” and the contractor who is awarded the work contract shall be referred to “Contractor.”

### **1. QUOTATION DOCUMENTS**

This Quotation document consists of following parts-

- 1.1 First Sheet
- 1.2 Summary Page
- 1.3 Special Terms and Condition of the contract.
- 1.4 General Instructions to Quotationers
- 1.5 Annexure-I, II, III & IV

### **2. Availability of Quotation Documents:**

Quotation form can be obtained from the office of the Director Testing (HQ), Testing Directorate, RDSO, Manak Nagar, Lucknow on any working day from **23.02.2024 to 07.03.2024** during working hours and up to **14:00 hrs on 08.03.2024**. The Quotation document can also be downloaded from the website of RDSO ([www.rdsso.indianrailways.gov.in](http://www.rdsso.indianrailways.gov.in)) on or after **23.02.2024**.

### **3. Submission of Quotation Offers:**

- 3.1 These Quotation documents must be submitted duly completed in all respects in sealed cover superscribed in the Quotation form for the “As on top sheet” and should be submitted in the office of the Director Testing (HQ) /RDSO/Lucknow up to 14.30hrs on 08.03.2024. The Quotations will be opened immediately thereafter and rates read out in the presence of such Quotationers as is/are present. Quotations which are received after the time and date specified above, may not be considered. In case the intended date for opening of Quotations is declared a holiday, the Quotations will be opened on the next working day at the same time.
- 3.2 Quotations sealed and superscribed as aforesaid can also be sent by registered post addressed to the Director Testing (HQ), Air Brake Lab, Testing Directorate, RDSO/Lucknow-226011 but a Quotation which is received after the time and date specified in Para 3.1 above may not be considered. Quotation delivered or sent otherwise will be at the risk of the Quotationers.
- 3.3 The rates should be quoted in figures as well as in words. If there is variation between the rates quoted in figures and words, the rate quoted in “Words” shall be taken as correct. If more than one of improper rates is Quotationed for the same item, the Quotation is liable to be rejected.
- 3.4 Each page of the Quotation papers is to be signed and dated by the Quotationers or such persons(s) on his/their behalf who is/are legally authorized to sign for him/them.

#### 4.0 FINANCE OF THE CONTRACT

The contract shall be financed by RDSO/Lucknow own resources.

#### 5.0 VALIDITY OF QUOTATION

Quotationer shall keep his offer open for a minimum period of ninety (90) days from the date of opening of the Quotation.

#### 6. PERFORMANCE BANK GUARANTEE

The successful bidder should give a **Performance Guarantee (PG) amounting to 10% of the contract value** in any of the following forms:

(i) A deposit of cash (ii) Irrevocable Bank Guarantee (iii) Government Securities including state loan bonds at 5% below the market value (iv) Deposit receipts, Pay Orders, Demand Drafts and Guarantee bonds. These forms of Performance Guarantee could be either the State Bank of India or of any of the nationalized Banks (v) Guarantee Bonds executed or Deposits Receipts tendered by all Scheduled Banks (vi) A Deposit in the Post Office Saving Bank (vii) A Deposit in the National Savings Certificates (viii) Twelve years National Defence Certificates (ix) Ten years Defence Deposits (x) National Defence Bonds and (xi) Unit Trust Certificates at 5% below market value or at the face value whichever is less. Also FDR in favour of Executive Director/Finance, RDSO (free from any encumbrance) may be accepted.

**Performance Guarantee (PG) at a rate of 10% of the contractual value shall be deposited by the successful bidder. The successful bidder shall have to submit a performance guarantee valuing 10% of the contract value within 30 (thirty) days from the date of issue of letter of acceptance (LOA). Extension of time for submission of PG beyond 30 (thirty) days and up to the date of submission of PG from the date of issue of LOA may be given by the authority who is competent to sign the contract agreement. However, a penal interest of 15% per annum shall be charged for the delay beyond 30 (thirty) days, i.e. from 31<sup>st</sup> day after date of issue of LOA. In case the contractor fails to submit the requisite PG even after 60 days from the date of issue of LOA, a notice shall be served to the contractor to deposit the PG immediately however not exceeding 90 days from the date of issue of LOA. In case the contractor fails to submit the requisite PG even after 90 days from date of issue of LOA, the contract shall be terminated duly forfeiting EMD and other dues, if any payable against that contract. The failed contractor shall be debarred from participating in re-tender for that work. In case 60<sup>th</sup> day is a bank holiday or office closure next working day should be considered as the last day of submission of the PGs. Decision of authority competent to sign the contract agreement would be final in case of any dispute. All other terms and conditions shall be applicable as per GCC service.**

**The Performance Guarantee (PG) shall be released without interest after the physical completion of the work based on the “Completion Certificate” issued by the competent authority stating that the contractor has completed the work in all respects satisfactorily based on “No claim Certificate.”**

- (a) Wherever the contracts are rescinded, the performance guarantee shall be encashed and the balance work should be got done separately.

**DETAILS OF THE DRIVERSs WORKING UNDER BIDDER/TENDERER**

S.No.	NAME	FULL ADDRESS	Age	Experience	Driving license No.	Validity date

Sign. Of Quotationer  
With Date & Stamp

Sign. Of Dy. Director/HQ  
Testing Dte/RDSO/LKO

**DETAILS OF OWNERSHIP & PARTENERSHIP OF SUPPLIED VEHICLES BY THE  
TENDERER**

S. No.	Registration No of Vehicle	Date of validity of the R.C.	Make & Model of Vehicle	Date of validity of the Pollution Control Certificate	Nature of Insurance coverage & date of validity	Year of manufacturing as embossed on engine/chassis	Condition of the vehicle including total Kms. run.

Sign. Of Quotationer  
With Date & Stamp

Sign. Of Dy. Director/HQ  
Testing Dte/RDSO/LKO

**MANDATE FORM**

Electronic Clearing Service (Credit Clearing)/ Real Time Gross Settlement (RTGS) facility for receiving payments.

**A. Details of Account Holder:-**

Name of Account Holder	
Complete Contact Address	
Telephone Number/FAX/E-mail	

**B. Bank Account Details:-**

Bank Name	
Branch Name with complete address, Telephone no. and E-mail	
Whether the Branch is computerized?	
Whether the branch is RTGS enabled? If yes then what is the Branch's IFSC Code	
Is the Branch also NEFT enabled?	
Type of Bank Account (SB/Current/Cash credit)	
Complete Bank Account No. (Latest)	
MICR Code of Bank	

Date of effect:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Signature of Customer

Date

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

Signature of Customer

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.

NOTE:- Refund of EMD/Hire Charges

Due to operation of E-payment w. e. f. 01/04/2012 the Mandate form may please be submitted, duly verified by the bank, to this office for claiming Refund of Security Deposit/ Hire Charges along with a photocopy of blank Cheque.



**SCHEDULE OF RATES AND APPROXIMATES QUANTITIES**

GOVERNMENT OF INDIA: MINISTRY OF RAILWAYS  
RESEARCH DESIGNS & STANDARDS ORGANISATION  
MANAK NAGAR/LUCKNOW

**Hiring of One no. Luggage Carrier (Mahindra Pickup/Tata Ace or Similar) as below**

**Sub :** Hiring of one no. luggage carrier (Mahindra Pickup/Tata Ace or similar) for transportation between RDSO Berthing complex to Lucknow yard and back for Three years on call basis.

APPROXIMATE COST OF THE WORK : Rs. 4,23,360/-

TIME PERIOD : **Three year**

S.No	Particulars	Cost of each trip (Rs.)	Total in Rs. For 03 years
1.	Hiring charges for one side/trip (i.e. from RDSO to LKO yard or LKO yard to RDSO. average 10 trips per month Total trips for 36 months (for 03 years) = 36 x 10 = 360		
2.	<b>GST@5%</b>		
<b>Grand Total in Rs.</b>			

Note:

- 01 trip means RDSO to LKO yard or back for luggage carrier. Average no. of trips has been taken as 10 per month for (Mahindra pickup/Tata Ace or similar); however contract will be made for payment on actual use.
- The rates should be quoted in figures as well as in words. If there is variation between the rates quoted in figures and words, the rate quoted in "Words" shall be taken as correct. If more than one of improper rates is Quotationed for the same item, the Quotation is liable to be rejected.

Sign. Of Quotationer  
With Date & Stamp

Sign. Of Dy. Director/HQ  
Testing Dte/RDSO/LKO